

## DOCUMENT RESUME

ED 292 421

HE 021 306

TITLE Dentistry and Dental Hygiene Handbook. 1988 Edition.

INSTITUTION New York State Education Dept., Albany. Office of the Professions.

PUB DATE Jan 88

NOTE 85p.

PUB TYPE Guides - Non-Classroom Use (055) -- Legal/Legislative/Regulatory Materials (090)

EDRS PRICE MF01/PC04 Plus Postage.

DESCRIPTORS \*Certification; College Programs; \*Dental Hygienists; \*Dental Schools; Dentistry; \*Dentists; Higher Education; Professional Training; \*Standards; \*State Legislation; State Licensing Boards

IDENTIFIERS \*New York

## ABSTRACT

The laws, rules and regulations of the New York State Education Department governing dentistry and dental hygiene practice in the state are presented. In addition, the requirements and procedures for obtaining licensure and first registration as a dentist and dental hygienist in New York are discussed. The following chapters are provided: (1) professional regulations in New York State; (2) licensure requirements and application instructions; (3) licensure forms (copies of the forms are provided); (4) education law (article 130, general provisions; and article 133, dentistry and dental hygiene); (5) commissioner's regulations (part 59, general provisions; and part 61, dentistry and dental hygiene); (6) rules of the Board of Regents (part 17, disciplinary proceedings in the professions; part 24, committee on the professions; part 28, determination of good moral character; and part 29, unprofessional conduct--for all professions, health professions, and dentistry and dental hygiene); and (7) listing of accredited professional programs for dentistry and dental hygiene in the United States and Canada. (KM)

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# DENTISTRY AND DENTAL HYGIENE HANDBOOK

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The University of the State of New York  
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Albany, New York 12230



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Albany, New York 12230

**DENTISTRY AND DENTAL HYGIENE  
HANDBOOK**

January 1988

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## PREFACE

This handbook has been developed to serve as a valuable reference guide. It contains laws, rules and regulations of the State Education Department that govern dentistry and dental hygiene practice in the State of New York. The handbook also highlights requirements and procedures for obtaining licensure and first registration as a dentist and dental hygienist.

The following telephone numbers are available to contact units in the State Education Department for inquiries related to:

The Department has available for public use a toll-free WATS line telephone service (1-800-342-3729). A new regional service is being added to accept toll-free calls from callers in most of the New England and Mid-Atlantic states. Callers in this zone are welcome to use the number to contact the Division.

|                                                                                                           | Telephone Numbers<br>518 Area Code |
|-----------------------------------------------------------------------------------------------------------|------------------------------------|
| Callers outside the WATS area                                                                             | 474-3817                           |
| Licensure Parchments (License Unit)                                                                       | 474-3824                           |
| Scope of Practice Issues (State Dentistry and Dental Hygiene Board)                                       | 474-3838                           |
| Verification of Licensure/Registration (Customer Service Unit)<br>(A general statement – no fee required) | 474-3817                           |
| Certification of Licensure (Customer Service Unit)<br>(A detailed statement – \$20.00 fee required)       | 474-3817                           |

When writing to the State Education Department, address letters to the attention of the appropriate unit, for instance:

Attention: Dentistry and Dental Hygiene  
Unit IV  
New York State Education Department  
Division of Professional Licensing Services  
Cultural Education Center  
Albany, NY 12230  
or;  
Attention: State Board for Dentistry  
New York State Education Department  
Room 3023  
Cultural Education Center  
Albany, NY 12230

This publication replaces the July 1986 Dentistry and Dental Hygiene Handbook.

# DENTISTRY AND DENTAL HYGIENE HANDBOOK

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## PROFESSIONAL REGULATION IN NEW YORK STATE

State regulation in 31 fields of professional practice, including issuance of licenses and enforcement of rules of professional conduct, is vested in the Board of Regents in New York. Medicine was the first profession regulated by the Board of Regents with the establishment of licensure of physicians in 1892. The profession of Dentistry has been credentialed by the Regents since 1895 and the profession of Dental Hygiene has been credentialed by the Regents since 1917.

Practice of a profession is a public trust, earned through educational preparation, experience, the passing of rigorous examinations, and commitment on the part of the practitioner to public service. The professional carries out that trust in accordance with ethical standards developed through years — often decades and even centuries — of the best professional traditions, and in accordance with State law and regulations. Professional practitioners are urged to be always conscious of the very special obligations of public service and of ethical conduct that the privilege of licensure creates.

The New York system of professional regulation is unique in that it places a citizen body, the Board of Regents, which is responsible for education at all levels, in charge of the education, licensing, and discipline of the professions. It is also unique in providing for boards to advise the Commissioner and the Regents on all matters relating to licensure and discipline. The boards, each aided by an Executive Secretary appointed by the Regents, provide communication links to the professions and the public. The boards make recommendations on policy and on disciplinary issues and provide advice to the Department and the Board of Regents.

Under policy established by the Board of Regents, the Title VIII professions are administered through the following units of the Office of the Professions in the Office of Higher and Professional Education.

### Professional Education and Professional Boards

The Department monitors programs of professional education according to standards for registration (accreditation) established by the Board of Regents. Specifically, through Board Executive Secretaries and consultants, the Department evaluates proposed new programs as well as currently registered programs in some 300 institutions that prepare individuals for the practice of one or more professions. Information concerning registered programs, including licensure-qualifying programs in the

professions, may be obtained by contacting the appropriate Board office.

Twenty state boards for the professions are appointed by the Board of Regents to advise the Department and the Regents on matters relating to professional licensure, practice, and conduct. The law provides that these boards be comprised of a number of licensed professionals and one or more "public members," consumers of the services provided by the profession concerned. Some 300 persons serve on the 20 boards.

### Minority Access to the Licensed Professions

The Regents are committed to the premise that equal educational opportunity in programs that lead to licensure is a right of all New York State residents. Despite progress in achieving greater access for minorities and disadvantaged populations, there still exists a severe underrepresentation of minorities in the licensed professions. To correct this problem, the Regents and the State Education Department endorse a coordinated and comprehensive effort involving the sustained efforts of the educational system, professional boards, professional associations and societies, government, industry, parent groups, and individual professionals. Any persons or organizations interested in learning more about or about participating in State and local projects may contact the Executive Secretary for the State Board of the concerned profession.

### Professional Licensing Services

The Division of Professional Licensing Services of the State Education Department issues more than 50 different authorizations to practice in the 31 professions licensed or otherwise credentialed by the Department and Board of Regents. In cooperation with the Executive Secretary of the State Board in each licensed profession, the Division of Professional Licensing Services is responsible for enforcing licensing rules and regulations and assuring that the standards set by law are met prior to licensure.

The Division also administers the registration system for licensed professionals practicing in the State. In order to practice or use a professional title in New York, a professional must be registered as well as licensed. The registration period is specific for each profession and expires for all members of that profession on the date indicated on each practitioner's registration certificate. It is the re-

sponsibility of any professional practicing in New York to maintain current registration. It is also the professional's responsibility to notify the Department directly of any change of address or of name. Notifying the local post office does not change the records on file in the State Education Department.

### **Professional Discipline**

A license permitting an individual to practice in New York State is in effect for the lifetime of the holder unless use of the license is affected by a finding of professional misconduct. Professional misconduct is defined in Section 6509, Education Law, and in Part 29, Rules of the Board of Regents. It is the responsibility of each professional to be aware of the laws and regulations covering his or her profession. Copies of statute and rules are included in this handbook.

The Office of Professional Discipline of the State Education Department enforces standards of professional conduct in all professions, except that initial enforcement action in medicine is vested in the Office of Professional Medical Conduct, Department of Health. Any person who suspects or has knowledge of professional misconduct should report the information to the appropriate office. (Physicians are required by law to make such reports; failing to do so is, in itself, misconduct.) When either office discovers a possible violation of standards, it starts professional misconduct proceedings. Final disciplinary actions in all professions are taken by the Board of Regents. If the Regents decide that a licensed person has acted unprofessionally, they may suspend or revoke the authorization to practice. The Regents may also impose fines and other appropriate penalties.

Professional misconduct includes practicing fraudulently, negligently, or incompetently; practicing while being impaired by alcohol, drugs, or mental disability; being convicted of a crime; and similar serious matters. Some examples of misconduct are: offering or receiving a fee to or from a third party, fee splitting, behaving in a way that indicates moral unfitness, filing false reports, practicing beyond the scope permitted by law, performing services unauthorized by a patient or client, physically abusing a patient, not keeping proper records, ordering excessive tests or neglecting a patient in need of immediate care.

Fee disagreements do not represent misconduct, but double billing or other fraudulent billing or charging for unnecessary services, tests or procedures does constitute misconduct.

Telephone calls or letters reporting professional misconduct will be treated confidentially.

To report misconduct for professions other than medicine, write the New York State Education Department,

Office of Professional Discipline, 622 Third Avenue, New York, NY 10017. Telephone: 212-557-2100.

Or call the **Professional Misconduct Hotline**: 1-800-442-8106. The call is toll-free from anywhere in New York State. (On holidays or during nonbusiness hours, a recorded message may be left and the call will be returned.) Or call or write the nearest regional office:

**Albany**: Office of Professional Discipline, State Education Department, Cultural Education Center, Albany, NY 12230. Telephone: 518-474-3861. (as of March 1, 1988-Columbia Turnpike, Bldg. 3, Castleton NY 12033)

**Buffalo**: Office of Professional Discipline, 2 Pleasant Avenue West, Lancaster, NY 14086. Telephone: 716-681-2860 or 2861.

**Long Island**: Office of Professional Discipline, 350 Daniels Street, Lindenhurst, NY 11757. Telephone: 516-226-7320 or 7321.

**Manhattan**: Office of Professional Discipline, 163 West 125 Street, Room 819, New York, NY 10027. Telephone: 212-870-4369.

**Rochester**: Office of Professional Discipline, P.O. Box 397 2000 Lehigh Station Rd., Henrietta, NY 14467. Telephone: 716-334-5184 or 5469.

**Syracuse/Utica**: Office of Professional Discipline, Tecumseh School-Room 11, Nottingham & Waring Road, Jamesville, NY 13078. Telephone: 315-445-2111 or 2112.

**White Plains**: Office of Professional Discipline, 55 Church Street, White Plains, NY 10601. Telephone: 914-761-8067.

### **Professional Assistance Program**

The State Education Department has initiated a program for licensed professionals who abuse alcohol or other drugs. Professionals who have not harmed clients or patients may voluntarily surrender their license while seeking treatment rather than face charges of professional misconduct. The committee for Professional Assistance, composed primarily of professionals who treat alcoholics and drug addicts, advises the Department on who should be accepted into the program, the acceptability of the treatment program and appropriate monitoring of program participants to assure public safety. All applications are confidential. Any person interested in additional information may contact the Coordinator of Professional Practice, New York State Education Department, Professional Assistance Program, Cultural Education Center, Albany, New York 12230, (518) 473-6809.



## LICENSURE REQUIREMENTS FOR DENTISTRY AND DENTAL HYGIENE

### I. GENERAL REQUIREMENTS

#### All Candidates

1. Education – (See II)
2. Examination – (See III)
3. Citizenship – Candidates for licensure must be either United States citizens or aliens lawfully admitted for permanent residence in the United States. Documentation beyond the candidate affirmation is not required.
4. Good Moral Character – Candidates for licensure must be of good moral character.
5. Age – Candidates for dental licensure by examination must be at least twenty-one (21) years old and candidates for dental hygiene licensure by examination must be at least seventeen (17) years old. Candidates for licensure by endorsement must be at least twenty-one (21) years old in both professions.
6. Application – Candidates for licensure must complete and file the appropriate forms enclosed in this Handbook, and submit fees and examination results as required by the department (see IV & V).

### II. EDUCATION REQUIREMENTS

#### A. Dentistry.

To meet the professional education requirement, the applicant shall present evidence of the completion of not less than 60 semester hours of preprofessional education including courses in general chemistry, organic chemistry, biology or zoology and physics and a program of professional education consisting of either:

1. not less than four academic years, or the equivalent thereof, registered by the department or accredited by an accrediting organization acceptable to the department; or
2. not less than four academic years of dental education satisfactory to the department, culminating in a degree, diploma or certifi-

cate in dentistry recognized by the appropriate civil authorities of the country in which the school is located as acceptable for entry into practice in the country in which the school is located. Where a program of dental education is completed in such a school, the applicant shall also complete not less than two academic years of study satisfactory to the department in a registered or accredited dental school program.

#### B. Dental Hygiene.

All candidates must complete an *accredited* dental hygiene program. Candidates may be admitted to licensing examinations during the last year of study.

### III. EXAMINATION REQUIREMENTS

#### A. General Provisions.

Filing and deadline requirements may differ between national and regional examinations not conducted by the Department and New York State examinations conducted by the Department. For New York State conducted examinations, applications for admission must be postmarked at least 60 calendar days before the scheduled examination. An admission card will be issued by the Department approximately three weeks before the examination. The admission card will be required for admission to the test center.

CANDIDATES NEEDING SPECIAL ASSISTANCE FOR SUCH EXAMINATIONS DUE TO A HANDICAPPING CONDITION OR SPECIAL ACCOMMODATIONS DUE TO RELIGIOUS OBSERVANCES SHALL ATTACH TO THEIR APPLICATION APPROPRIATE DOCUMENTATION DESCRIBING THE CIRCUMSTANCES INVOLVED.

ALL CANDIDATES SHALL DEMONSTRATE, BY SIGNING AN AFFIDAVIT CONTAINED IN THE APPLICATION, THAT

THEY HAVE READ THE LAWS, RULES AND REGULATIONS PERTAINING TO DENTISTRY IN NEW YORK STATE.

**B. Dentistry Examinations.**

**1. Written examinations:**

Passing scores on Parts I and II of the National Board Dental Examination are required. A TRANSCRIPT OF SUCH SCORES MUST BE RECEIVED DIRECTLY FROM THAT ORGANIZATION.

For application to National Dental Examinations or transmittal of scores to the New York State Education Department, contact: Joint Commission on National Dental Examinations, 211 East Chicago Avenue, Chicago, IL 60611. Telephone: (312) 440-2678.

COPIES OF EXAMINATION SCORES SUBMITTED BY THE CANDIDATE CANNOT BE ACCEPTED.

**2. Clinical (practical) examinations:**

Graduates of accredited dental programs may take the Northeast Regional Board of Dental Examiners clinical examination. For admission, contact the Northeast Regional Board of Dental Examiners, Inc., 4645 Burroughs Avenue NE, Washington, D.C. 20019. Telephone: (202) 398-6196.

Graduates of unaccredited dental programs or candidates seeking clinical examination credit toward licensure only in New York State may take the New York State clinical examination in dentistry conducted by the Department. Proof of satisfactory performance on the National Board examination, Parts I and II, and proof of professional liability coverage are required for admission. Candidates who do not pass the entire examination may retain limited credit for acceptable grades on individual subjects on the clinical examination.

Candidates admitted to the clinical examinations in dentistry will receive additional instructional materials regarding the examination from the Division of Professional Licensing Services with their admission cards. Candidates may receive the additional instructional materials earlier upon request by contacting the State Board for Dentistry, New York State Education

Department, Cultural Education Center, Albany, NY 12230, Telephone (518) 474-3838.

**C. Dental Hygiene Examination.**

The New York State Dental Hygiene licensing examination requirement consists of the National Board Dental Hygiene examination (written) and Northeast Regional Board of Dental Examiners examination (clinical and written).

For application to National Dental Hygiene Examination or transmittal of examination scores to the New York State Education Department, contact: The Joint Commission on National Dental Examination, 211 East Chicago Avenue, Chicago, IL 60611. Telephone: (312) 440-2678.

COPIES OF EXAMINATION SCORES SUBMITTED BY THE CANDIDATE CANNOT BE ACCEPTED.

For application to the Northeast Regional Board Examination, contact: the administrative office of a dental hygiene school or the Northeast Regional Board of Dental Examiners, Inc., 4645 Burroughs Avenue NE, Washington, D.C. 20019. Telephone: (202) 398-6196.

**D. Endorsement.**

Dentists & Dental Hygienists

On an individual basis, the Department may endorse the license issued by another state if the applicant has satisfied New York's educational and examination requirements and has engaged in satisfactory practice for at least two years.

**IV. COMPLETING THE APPLICATION FORMS**

- A. A temporary mailing address may be used to expedite correspondence. Prior to licensure, the candidate must provide an address of record which will be printed on registration certificates and used for future correspondence. Changes of address must be reported to the department in writing within 30 days.
- B. The Basis of Licensure – Application Forms Required.
  - 1. For Licensure (By Examination) and First Registration.



Submit: Form 1 - Application for License and First Registration

Form 1D - Candidate Data Record

Form 2A - Certification of Professional Education

or

Form 2N

2. For Licensure (By Endorsement) and First Registration.

Submit: Form 1 - Application for License and First Registration

Form 1D - Candidate Data Record

Form 2A - Certification of Professional Education

or

Form 2N

Form 3 - Certification of Licensure

Form 4 - Personal Affidavit of Professional Practice

Form 5 - Supporting Affidavit of Professional Practice

3. For Limited Permit.

Submit: Form 2A - Certification of Professional Education

or

Form 2N

Form 6 - Limited Permit Application in Dentistry.

C. The Individual Application Forms.

**Form 1 - Basic Candidate Application.**

This form is completed by the candidate and returned directly to the department. Dentistry applicants should indicate whether applying for admission to the clinical examination in dentistry in New York State or applying for licensure on the basis of the clinical examinations conducted by the Northeast Regional Board (NERB). If applying on the basis of the regional examinations, indicate the dates the examination was taken. NERB scores are automatically sent to this Division.

**Form 1D- Candidate Data Record.** All candidates are asked to return this form with their application.

**Form 2A - Certification of Professional Education: Accredited or Registered Programs.** Section I of this certification is completed by the candidate who graduated from an accredited or registered professional program accepted by the Department as licensure qualifying. The Form should then be forwarded to the professional school for submission directly to the Department. (The Form 2A is not neces-

sary if an authorized official from an accredited program has certified the candidate to the Department directly. In such cases the candidate checks *directly* with the school official.)

**Form 2N - Certification of Professional Education: Nonaccredited or Nonregistered Programs.** Section 1 of this certification is completed by the candidate who graduated from a nonaccredited professional program not accepted by the Department as licensure qualifying. The Forms should then be forwarded to the professional school for submission directly to the department.

Graduates of nonaccredited dental programs must submit satisfactory documentation of completion of all required education with their application form. Any document not printed in English must be accompanied by an acceptable translation and include all written and printed material on the original document.

An Affidavit of Accuracy must accompany the translation. The translator must affirm having read the entire translation after it has been completed, that the entire document has been translated, that nothing has been omitted or added, and that the translation is true and correct.

Translations and qualifications of translators are reviewed individually and those not meeting the requirements of the Department will be returned. The Department will only accept translations performed by the candidate if they have been checked by a qualified translator who provides an Affidavit of Accuracy.

**Form 3 - Certification of Licensure (Endorsement Only).** Section I of this certification is completed by the candidate and forwarded to the appropriate licensing agency for submission to the Department. The certification must list the date of original licensure in the state in which the candidate has been licensed by examination (both written and clinical) and bear the state seal and the signature of the appropriate official.

**Form 4 - Personal Affidavit of Professional Practice (Endorsement Only).** This affidavit is required only for candidates seeking licensure by endorsement. The candidate list all professional practice from graduation from professional school to the present.

**Form 5 – Supporting Affidavit of Professional Practice (Endorsement Only).** This endorsement affidavit must be completed by a dentist (or dentists) licensed in good standing in the state in which the candidate is licensed. More than one affidavit may be necessary for comprehensive certification of the required two years of professional practice.

(If more than two affidavits are necessary, candidates may photocopy the form as needed.)

**Form 6 – Limited Permit Application in Dentistry (see Section VI).** Section I of this application is completed by the candidate and forwarded to the employer for submission to the Department. The Form 2A or 2N, Certification of Professional Education, must also be completed by the candidate and the appropriate dental school.

- D. The completed application materials should be mailed to:

New York State Education  
Department  
Division of Professional Licensing  
Services  
Dentistry or Dental Hygiene Unit  
Cultural Education Center  
Albany, NY 12230.

## V. FEE INFORMATION

### A. Statutory Fee Schedule:

|                                                                                             | Dentistry<br>Total | Dental<br>Hygiene<br>Total |
|---------------------------------------------------------------------------------------------|--------------------|----------------------------|
| Licensure by state examination including first registration                                 | \$ 370             | \$ 145                     |
| Licensure without state examination including first registration (i.e. NERB or Endorsement) | 295                | 105                        |
| Readmission to exam                                                                         | 100                | 45                         |
| Limited Permit                                                                              | 90                 | –                          |
| Certification of New York State examination results and licensure status to another state   | 20                 | 20                         |

**Do not send cash.** Please make check or money order payable to the New York State Education Department. Mail form 1 and fee to: Fee Section, Division of Professional Licensing Services, State Education Department, Cultural Education Center, Albany, New York 12230. **PLEASE NOTE: Payment submitted from outside the United States should**

**be made by check or draft on a United States Bank and in United States currency. Payments submitted in any other form will not be accepted and will be returned.**

### B. Fee Credit:

Candidates who are admitted to an examination and fail to appear for that examination on two occasions (for any reason) will be required to pay the full fee for subsequent readmission.

### C. Candidate Licensure Fee:

The law provides that applicants for professional licenses not receiving such licenses may be granted partial refunds not exceeding 50 percent of the fee paid to the Department unless they have failed the examination for such licenses, in which case such applicants may not receive a refund. However, if a candidate obtains a refund and then decides to seek New York State licensure at a later date, he or she will be considered as a new candidate. New candidates, will be required to pay the full licensure and registration fees and meet the licensure requirements in place at the time of reapplication. Requests for refunds must be made in writing.

### D. Confirmation of Newly Issued Licenses:

When eligible candidates are approved for licensure by the Department, a license number and an effective date of licensure are assigned. Approved candidates will become legally licensed and entitled to practice in New York State as of that date. Written confirmation of licensure by the department consist of the registration certificates mailed within two to three weeks following the licensure date. Candidates who have reason to believe they have fully met all requirements for licensure may verify licensure by telephoning (800) 342-3729.

### E. The Initial Registration Period Following Licensure:

#### 1. Duration of Registration Periods.

The established triennial registration periods for Dentistry and Dental Hygiene are as follows:

May 1, 1987 – April 30, 1990  
May 1, 1990 – April 30, 1993  
May 1, 1993 – April 30, 1996

2. **Prorated Refunds of Initial Registration Fee.**

Newly licensed professionals or licensees reactivating their registration with the Department one or more years after the beginning of the established triennial registration period will automatically be issued a partial refund of either one-third of the fee submitted (second year registration) or two-thirds of the fee submitted (third year registration). Refunds normally take 8-12 weeks following the date of licensure for processing and mailing.

**VI. LIMITED PERMITS**

**1. Dentistry**

A. A limited permit may be issued to eligible dental licensure candidates in the following two settings:

- i. A graduate of a dental college who is employed by a registered school of dentistry or dental hygiene to instruct and supervise clinical dentistry or dental hygiene for students in that school and who practices dentistry only on the premises of such registered school or premises used for instruction.
- ii. A graduate of a dental college meeting the educational qualifications for admission to the licensing examination and employed in a hospital or dental facility approved by an appropriate agency and under the direction or supervision of a licensed dentist. No such permit shall be issued or renewed unless such graduate has a bona fide offer of a position in such a hospital or dental facility, which has an accredited dental residency program.

B. **Renewal.** A limited permit is valid for one year or until ten days after notification of denial of eligibility or failure on the licensing examination, whichever comes first. **A limited permit which has not expired may be renewed for one year. If a permittee is serving in a residency program in a hospital annual renewals are available until the residency is completed. A limited permit once expired may not be renewed.**

**2. Dental Hygiene**

Limited permits are not issued in the profession of dental hygiene.

**VII. DRUG AND PRESCRIPTION USE/AUTHORIZATIONS**

**1. Amendment of the New York State Drug Substitution Law**

Chapter 913 of the Laws of 1986 requires the use of a new prescription form and also imposes new requirements and limitations on the filling of both written and oral prescriptions effective July 1, 1987.

These new requirements were included in an act providing for pharmaceutical insurance coverage for the elderly, but they will apply to all prescriptions written in this state by persons authorized to issue prescriptions. Included in the group of authorized prescribers are physicians, dentists, podiatrists, veterinarians, physicians' assistants and nurses practicing in demonstration projects. For further information contact: State Board of Pharmacy, Cultural Education Center, Room 3035, Albany, NY 12230 or call (518)474-3848.

2. For additional information regarding the use of controlled substances, the following agencies may be contacted directly:

A. Drug Enforcement Administration (DEA Number):

United States Department of Justice  
Drug Enforcement Administration  
P.O. Box 28083 Central Station  
Washington, D.C. 20005  
Telephone - (202) 724-1013  
  
New York City Office  
Telephone - (212) 399-5151

B. New York State Prescription Forms:

Bureau of Controlled Substances  
30 Watervliet Avenue  
Albany, NY 12206  
Telephone - (518) 457-6706

**VIII. INSPECTION AND CERTIFICATION OF RADIOGRAPHIC EQUIPMENT:**

For additional information regarding this subject, the following agencies may be contacted directly:

1. For New York State:

Bureau of Environmental Radiation  
Protection  
New York State Department of Health  
2 University Place  
Room 325  
Albany NY 12203  
(518) 458-6476

2. For New York City, only:

Bureau of Radiation Control  
New York City Department of Health  
111 Livingston St.  
Brooklyn, NY 11201  
(718) 643-7875



**TITLE VIII OF THE EDUCATION LAW  
ARTICLE 130  
GENERAL PROVISIONS  
SUBARTICLE 1. INTRODUCTORY SUMMARY**

**§6500. Introduction**

This title provides for the regulation of the admission to and the practice of certain professions. This first article applies to all the professions included in this title, except that prehearing procedures and hearing procedures in connection with the regulation of professional conduct of the profession of medicine and physician's assistants and specialist's assistants shall be conducted pursuant to the provisions of Title II-A of article two of the public health law. Each of the remaining article applies to a particular profession.

**§6501. Admission to a profession (licensing)**

Admission to practice of a profession in this state is accomplished by a license being issued to a qualified applicant by the education department. To qualify for a license an applicant shall meet the requirements prescribed in the article for the particular profession.

**§6502. Duration and registration of a license**

1. A license shall be valid during the life of the holder unless revoked, annulled or suspended by the board of regents. A licensee must register with the department to practice in this state.
2. The department shall establish the beginning dates of the registration periods for each profession and mail an application for registration to every licensee currently registered at least four months prior to the beginning of the registration period for the respective profession.
3. An application for registration and the required registration fee shall be submitted together with or as a part of the application for a license. A person initially licensed or a licensee resuming practice after a lapse of registration during the last two years of a triennial registration period shall receive a prorated refund of one-third the total registration fee for each full year of the triennial period that has elapsed prior to the date of registration. The department shall renew the registra-

tion of each licensee upon receipt of a proper application, on a form prescribed by the department, and the registration fee. Any licensee who fails to register by the beginning of the appropriate registration period shall be required to pay an additional fee for late filing of ten dollars for each month that registration has been delayed while such licensee continued to practice his profession. The licensee resuming practice after a lapse of registration shall be permitted to practice without actual possession of the registration certificate for not more than four months after mailing to the department the required application fee.

4. Any licensee who is not engaging in the practice of his profession in this state and does not desire to register shall so advise the department. Such licensee may subsequently register and resume practice without paying an additional fee for failure to register at the beginning of the registration period.

5. Licensees shall notify the department of any change of name or mailing address within thirty days of such change.

6. The fee for replacement of a lost registration certificate or license or for registration of an additional office shall be ten dollars.

**§6503. Practice of a profession**

Admission to the practice of a profession (1) entitles the licensee to practice the profession as defined in the article for the particular profession, (2) entitles the individual licensee to use the professional title as provided in the article for the particular profession, and (3) subjects the licensee to the procedures and penalties for professional misconduct as prescribed in this article (sections sixty-five hundred nine, sixty-five hundred ten, and sixty-five hundred eleven).

**§6504. Regulation of the professions**

Admission to the practice of the professions (licensing) and regulation of such practice shall be supervised by the board of regents (section sixty-five hundred six) and ad-



ministered by the education department (section sixty-five hundred seven), assisted by a state board for each profession (section sixty-five hundred eight).

#### **§6505. Construction**

No definition of the practice of a profession shall be construed to restrain or restrict the performance of similar acts authorized in the definition of other professions.

#### **§6505 – a. Professional referrals**

There shall be no monetary liability on the part of, and no cause of action for damages shall arise against, any association or society of professionals authorized to practice under this title, or any employee, agent, or member thereof, for referring any person to a member of the profession represented by such association or society provided that such referral was made without charge as a service to the public, and without malice, and in the reasonable belief that such referral was warranted, based upon the facts disclosed.

## SUBARTICLE 2. STATE MANAGEMENT

### §6506. Supervision by the board of regents

The board of regents shall supervise the admission to and the practice of the professions. In supervising, the board of regents may:

1. Promulgate rules;
2. Establish by rule, high school, preprofessional, professional and other educational qualifications required for licensing in the professions regulated by this title;
3. Charter schools offering educational programs for the professions regulated by this title, and no such school shall operate in this state without such a charter, except Columbia University, any school chartered by special act of the legislature prior to September one, nineteen hundred seventy-one, and schools specifically authorized to conduct such programs by the regents;
4. Appoint such committees as it deems necessary and compensate members of such committees who are not members of the board of regents or the department up to one hundred dollars per day for each day devoted to committee functions, together with their necessary expenses;
5. Waive education, experience and examination requirements for a professional license prescribed in the article relating to the profession, provided the board of regents shall be satisfied that the requirements of such article have been substantially met;
6. Indorse a license issued by a licensing board of another state or country upon the applicant fulfilling the following requirements:
  - a. Application: file an application with the department;
  - b. Education: meet educational requirements in accordance with the commissioner's regulations;
  - c. Experience: have experience satisfactory to the board and in accordance with the commissioner's regulations;
  - d. Examination: pass an examination satisfactory to the board and in accordance with the commissioner's regulations;
  - e. Age: be at least twenty-one years of age;

- f. Citizenship or immigration status: be a United States citizen or an alien lawfully admitted for permanent residence in the United States.
- g. Character: be of good moral character as determined by the department; and
- h. Fees: pay a fee to the department for indorsement of forty dollars.

7. Direct the department to remedy any error, omission, delay or other circumstance in the issuance or registration of a license;

8. Designate a professional conduct officer, who shall be the chief administrative officer of the office of the professions, or his designee, in connection with professional licensing and misconduct proceedings and criminal matters, such officer to be empowered to issue subpoenas and administer oaths in connection with such proceedings;

9. Establish by rule, standards of conduct with respect to advertising, fee splitting, practicing under a name other than that of the individual licensee (when not specifically authorized), proper use of academic or professional degrees or titles tending to imply professional status, and such other ethical practices as such board shall deem necessary; and

10. Delegate to department officers the disposition of any licensing matters pursuant to rules.

### §6507. Administration by the education department

1. The commissioner and the department shall administer the admission to and the practice of the professions.

2. In administering, the commissioner may:

- a. Promulgate regulations;
- b. Conduct investigations;
- c. Issue subpoenas;
- d. Grant immunity for prosecution in accordance with section 50.20 of the criminal procedure law to anyone subpoenaed in any investigation or hearing conducted pursuant to this title; and

- e. Excuse, for cause acceptable to the commissioner, the failure to register biennially. Such excuse shall validate and authorize such practitioner's right to practice pending registration.

3. The department assisted by the board for each profession, shall:

- a. Establish standards for preprofessional and professional education, experience and licensing examinations as required to implement the article for each profession;
- b. Review qualifications in connection with licensing requirements; and
- c. Provide for licensing examinations and reexaminations.

4. The department shall:

- a. Register or approve educational programs designed for the purpose of providing professional preparation which meet standards established by the department.
- b. Issue licenses, registrations, and limited permits to qualified applicants;
- c. (i) Issue a certificate of authority to a qualified professional service corporation being organized under section fifteen hundred three of the business corporation law on payment of a fee of seventy-five dollars, (ii) file a certified copy of each certificate of incorporation and amendment thereto within thirty days after the filing of such certificate or amendment on payment of a fee of fifteen dollars, (iii) file the annual statement required by section fifteen hundred fourteen of the business corporation law on payment of a fee of thirty dollars (iv) as of July first, nineteen hundred eighty-eight, file a triennial statement required on payment of a fee of ninety dollars. The first triennial period shall commence on July first, nineteen hundred eighty-eight.
- d. Revoke limited permits on the recommendation of the committee on professional conduct for the profession concerned;
- e. Maintain public records of licenses issued and retain in its files identifying data concerning each person to whom a license has been issued;
- f. Collect the fees prescribed by this title or otherwise provided by law;
- g. Prepare an annual report for the legislature, the governor and other executive offices, the state boards for the professions, professional societies,

consumer agencies and other interested persons. Such report shall include but not be limited to a description and analysis of the administrative procedures and operations of the department based upon a statistical summary relating to (i) new licensure, (ii) discipline, (iii) complaint, investigation, and hearing backlog, (iv) budget, and (v) the state boards for the professions. Information provided shall be enumerated by profession; and

- h. Establish an administrative unit which shall be responsible for the investigation, prosecution and determination of alleged violations of professional conduct.

5. The commissioner and the department shall perform any other functions necessary to implement this title.

**§6508. Assistance by state boards for the professions**

1. A board for each profession shall be appointed by the board of regents on the recommendation of the commissioner for the purpose of assisting the board of regents and the department on matters of professional licensing, practice, and conduct. The composition of each board shall be as prescribed in the article relating to each profession. Within each board a committee on licensing may be appointed by the board chairman.

Except as provided in paragraph (a) of this subdivision, the membership of each professional licensing board shall be increased by one member, and each such board shall have at least one public representative who shall be selected by the board of regents from the general public.

- a. The membership of the professional licensing boards created under sections sixty-five hundred twenty-three, sixty-eight hundred four, sixty-nine hundred three, and seventy-four hundred three of this chapter shall be increased by two members, and each such board shall have at least two public representatives, who shall be selected by the board of regents from the general public.
- b. For the purposes of this title, a "public representative" shall be a person who is a consumer of services provided by those licensed or otherwise supervised or regulated by the boards created hereunder, and shall not be, nor within five years immediately preceding appointment have been:
  - (i) a licensee or person otherwise subject to the supervision or regulation of the board to which appointed; or

(ii) a person maintaining a contractual relationship with a licensee of such board, which would constitute more than two percentum of the practice or business of any such licensee, or an officer, director, or representative of such person or group of persons.

2. Each board, or its committee on licensing, shall select or prepare examinations, may conduct oral and practical examinations and reexaminations, shall fix passing grades, and assist the department in other licensing matters as prescribed by the board of regents.

3. Each board shall conduct disciplinary proceedings as prescribed in this article and shall assist in other professional conduct matters as prescribed by the board of regents.

4. Members of each board shall be appointed by the board of regents for five-year terms except that the terms of those first appointed shall be arranged so that as nearly as possible an equal number shall terminate annually. A vacancy occurring during a term shall be filled by an appointment by the board of regents for the unexpired term. Each state professional association or society may nominate one or more candidates for each appointment to be made to the board for its profession, but the board of regents shall not be required to appoint candidates so nominated. Former members of a board may be re-appointed by the board of regents, on the recommendation of the commissioner, to serve as members of the board solely for the purposes of disciplinary

proceedings, proceedings relating to the moral character of an applicant for licensure, and proceedings relating to applications for the restoration of a professional license. Former board members so appointed may not comprise a majority of any panel.

5. Each member of a board shall receive a certificate of appointment, shall before beginning his term of office file a constitutional oath of office with the secretary of state, shall receive up to one hundred dollars as prescribed by the board of regents for each day devoted to board work, and shall be reimbursed for his necessary expenses. No member shall serve beyond the age of seventy. Any member may be removed from a board by the board of regents for misconduct, incapacity or neglect of duty.

6. Each board shall elect from its members a chairman and vice-chairman annually, shall meet upon call of the chairmen or the department, and may adopt bylaws consistent with this title and approved by the board of regents. A quorum for the transaction of business by the board shall be a majority of members but not less than five members.

7. An executive secretary to each board shall be appointed by the board of regents on recommendation of the commissioner. Such executive secretary shall not be a member of the board, shall hold office at the pleasure of, and shall have the powers, duties and annual salary prescribed by the board of regents.



### SUBARTICLE 3. PROFESSIONAL MISCONDUCT

#### §6509. Definitions of professional misconduct

Each of the following is professional misconduct, and any licensee found guilty of such misconduct under the procedures prescribed in section sixty-five hundred ten shall be subject to the penalties prescribed in section sixty-five hundred eleven:

1. Obtaining the license fraudulently,
2. Practicing the profession fraudulently, beyond its authorized scope, with gross incompetence, with gross negligence on a particular occasion or negligence or incompetence on more than one occasion,
3. Practicing the profession while the ability to practice is impaired by alcohol, drugs, physical disability, or mental disability,
4. Being habitually drunk or being dependent on, or a habitual user of narcotics, barbiturates, amphetamines, hallucinogens, or other drugs having similar effects,
5. a. Being convicted of committing an act constituting a crime under:
  - (i) New York State law or,
  - (ii) Federal law or,
  - (iii) The law of another jurisdiction and which, if committed within this state, would have constituted a crime under New York State law;
- b. Having been found guilty of improper professional practice or professional misconduct by a duly authorized professional disciplinary agency of another state where the conduct upon which the finding was based would, if committed in New York state, constitute professional misconduct under the laws of New York state;
- c. Having been found by the commissioner of health to be in violation of article thirty-three of the public health law.
- d. Having his license to practice medicine revoked, suspended or having other disciplinary action taken, or having his application for a license refused, revoked or suspended or having voluntarily or otherwise surrendered his license after a

disciplinary action was instituted by a duly authorized professional disciplinary agency of another state, where the conduct resulting in the revocation, suspension or other disciplinary action involving the license or refusal, revocation or suspension of an application for a license or the surrender of the license would, if committed in New York state, constitute professional misconduct under the laws of New York state.

6. Refusing to provide professional service to a person because of such person's race, creed, color, or national origin,
7. Permitting, aiding or abetting an unlicensed person to perform activities requiring a license,
8. Practicing the profession while the license is suspended, or wilfully failing to register or notify the department of any change of name or mailing address, or if a professional service corporation wilfully failing to comply with sections fifteen hundred three and fifteen hundred fourteen of the business corporation law,
9. Committing unprofessional conduct, as defined by the board of regents in its rules or by the commissioner in regulations approved by the board of regents,
10. A willful violation by a licensed physician of subdivision eleven of section two hundred thirty of the public health law, or
11. A violation of section twenty-eight hundred three-d or twenty-eight hundred five-k of the public health law.
12. Failure to comply with an order issued pursuant to subdivision seven of section two hundred thirty of the public health law.

#### §6509-a. Additional definition of professional misconduct; limited application

Notwithstanding any inconsistent provision of this article or of any other provision of law to the contrary, the license or registration of a person subject to the provisions of articles one hundred thirty-one, one hundred thirty-one-a, one hundred thirty-two, one hundred thirty-three, one hundred thirty-seven, one hundred thirty-nine, one hundred forty-one, one hundred forty-three, one hundred



forty-four, one hundred fifty-six and one hundred fifty-nine of this chapter may be revoked, suspended or annulled or such person may be subject to any other penalty provided in section sixty-five hundred eleven of this article in accordance with the provisions and procedure of this article for the following:

That any person subject to the above enumerated articles, has directly or indirectly requested, received or participated in the division, transference, assignment, rebate, splitting or refunding of a fee for, or has directly requested, received or profited by means of a credit or other valuable consideration as a commission, discount or gratuity in connection with the furnishing of professional care, or service, including x-ray examination and treatment, or for or in connection with the sale, rental, supplying or furnishing of clinical laboratory services or supplies, inhalation therapy service or equipment, ambulance service, hospital or medical supplies, physiotherapy or other therapeutic service or equipment, artificial limbs, teeth or eyes, orthopedic or surgical appliances or supplies, optical appliances, supplies or equipment, devices for aid of hearing, drugs, medication or medical supplies or any other goods, services or supplies prescribed for medical diagnosis, care or treatment, under this chapter, except payment, not to exceed thirty-three and one-third per centum of any fee received for x-ray examination, diagnosis or treatment, to any hospital furnishing facilities for such examination, diagnosis or treatment. Nothing contained in this section shall prohibit such persons from practicing as partners, in groups or as a professional corporation nor from pooling fees and moneys received, either by the partnerships, professional corporations or groups by the individual members, thereof, for professional services furnished by any individual professional member, or employee of such partnership, corporation or group, nor shall the professionals constituting the partnerships, corporation or groups be prohibited from sharing, dividing or apportioning the fees and moneys received by them or by the partnership, corporation or group in accordance with a partnership or other agreement; provided that no such practice as partners, corporations or in groups or pooling of fees or moneys received or shared, division or apportionment of fees shall be permitted with respect to care and treatment under the workmen's (sic) compensation law except as expressly authorized by the workmen's (sic) compensation law. Nothing contained in this chapter shall prohibit a medical or dental expense indemnity corporation pursuant to its contract with the subscriber from prorationing a medical or dental expense indemnity allowance among two or more professionals in proportion to the services rendered by each such professional at the request of the subscriber, provided that prior to payment thereof such professionals shall submit both to the medical or dental expense indem-

nity corporation and to the subscriber statements itemizing the services rendered by each such professional and the charges therefor.

#### **§6510. Proceedings in cases of professional misconduct**

In cases of professional misconduct the proceedings shall be as follows:

##### **1. Preliminary procedures.**

- a. Complaint. A complaint of a licensee's professional misconduct may be made by any person to the education department.
- b. Investigation. The department shall investigate each complaint which alleges conduct constituting professional misconduct. The results of the investigation shall be referred to the professional conduct officer designated by the board of regents pursuant to section sixty-five hundred six of this article. If such officer decides that there is not substantial evidence of professional misconduct or that further proceedings are not warranted, no further action shall be taken. If such officer, after consultation with a professional member of the applicable state board for the profession, determines that there is substantial evidence of professional misconduct, and that further proceedings are warranted, such proceedings shall be conducted pursuant to this section. If the complaint involves a question of professional expertise, then such officer may seek, and if so shall obtain, the concurrence of at least two members of a panel of three members of the applicable board.
- c. Charges. In all disciplinary proceedings other than those terminated by an administrative warning pursuant to paragraph a of subdivision two of this section, the department shall prepare the charges. The charges shall state the alleged professional misconduct and shall state concisely the material facts but not the evidence by which the charges are to be proved.
- d. Service of charges and of notice of hearing. A copy of the charges and notice of any hearing pursuant to subdivision two or three of this section shall be served on the licensee personally by the department at least fifteen days before the hearing. If personal service cannot be made after due diligence and such fact is certified under oath, a copy of the charges and the notice of hearing shall be served by certified mail, return receipt requested to the licensee's last known address by the department at least twenty days before the hearing.

2. Expedited procedures.

- a. Violations. Violations involving professional misconduct of a minor or technical nature may be resolved by expedited procedures as provided in paragraph b or c of this subdivision. For purposes of this subdivision, violations of a minor or technical nature shall include, but shall not be limited to, isolated instances of violations concerning professional advertising or record keeping, and other isolated violations which do not directly affect or impair the public health, welfare or safety. The board of regents shall make recommendations to the legislature on or before June first, nineteen hundred eighty-one, for the further definition of violations of a minor or technical nature. The initial instance of any violation of a minor or technical nature may be resolved by the issuance of an administrative warning pursuant to paragraph b of this subdivision. Subsequent instances of similar violations of a minor or technical nature within a period of three years may be resolved by the procedure set forth in paragraph c of this subdivision.
- b. Administrative warning. If a professional conduct officer, after consultation with a professional member of the state board, determines that there is substantial evidence of professional misconduct but that it is an initial violation of a minor or technical nature which would not justify the imposition of a more severe disciplinary penalty, the matter may be terminated by the issuance of an administrative warning. Such warnings shall be confidential and shall not constitute an adjudication of guilt or be used as evidence that the licensee is guilty of the alleged misconduct. However, in the event of a further allegation of similar misconduct by the same licensee, the matter may be reopened and further proceedings instituted as provided in this section.
- c. Determination of penalty on uncontested minor violations. If a professional conduct officer, after consultation with a professional member of the state board, determines that there is substantial evidence of a violation of a minor or technical nature, and of a nature justifying a penalty as specified in this paragraph, the department may prepare and serve charges either by personal service or by certified mail, return receipt requested. Such charges shall include a statement that unless an answer is received within twenty days denying the charges, the matter shall be referred to a violations committee consisting of five members of the state board for the profession, at least

one of whom shall be a public representative for determination. The violations panel shall be appointed by the executive secretary of the state board. The licensee shall be given at least fifteen days notice of the time and place of the meeting of the violations committee and shall have the right to appear in person and by an attorney and to make a statement to the committee in mitigation or explanation of the misconduct. The department may appear and make a statement in support of its position. The violations committee may issue a censure and reprimand, and in addition, or in the alternative, may impose a fine not to exceed five hundred dollars for each specification of minor, or technical misconduct. If the fine is not paid within three months the matter may be reopened and shall be subject to the hearing and regents decision procedures of this section. The determination of the panel shall be final and shall not be subject to the regents decision procedures of this section. If an answer is filed denying the charges, the matter shall be processed as provided in subdivision three of this section.

- d. Convictions of crimes or administrative violations. In cases of professional misconduct based solely upon a violation of subdivision five of section sixty-five hundred nine of this article, the professional conduct officer may prepare and serve the charges and may refer the matter directly to a regents review committee for its review and report of its findings, determination as to guilt, and recommendation as to the measure of discipline to be imposed. In such cases the notice of hearing shall state that the licensee may file a written answer, brief, and affidavits that the licensee may appear personally before the regents review committee, may be represented by counsel, and may present evidence or sworn testimony on behalf of the licensee, and the notice may contain such other information as may be considered appropriate by the department. The department may also present evidence or sworn testimony at the hearing. A stenographic record of the hearing shall be made. Such evidence or sworn testimony offered at the meeting of the regents review committee shall be limited to evidence and testimony relating to the nature and severity of the penalty to be imposed upon the licensee. The presiding officer at the meeting of the regents review committee may, in his or her discretion, reasonably limit the numbers of witnesses whose testimony will be received and the length of time any witness will be permitted to testify. In lieu of referring the

matter to the board of regents, the regents review committee may refer any such matter for further proceedings pursuant to paragraph b or c of this subdivision or subdivision three of this section.

3. Adversary proceedings. Contested disciplinary proceedings and other disciplinary proceedings not resolved pursuant to subdivision two of this section shall be tried before a hearing panel of the appropriate state board as provided in this subdivision.

- a. Notice of hearing. The department shall set the time and place of the hearing and shall prepare the notice of hearing. The notice of hearing shall state (1) the time and place of the hearing, (2) that the licensee may file a written answer to the charges prior to the hearing, (3) that the licensee may appear personally at the hearing and may be represented by counsel, (4) that the licensee shall have the right to produce witnesses and evidence in his behalf, to cross-examine witnesses and examine evidence produced against him, and to issue subpoenas in accordance with the provisions of the civil practice law and rules, (5) that a stenographic record of the hearing will be made, and (6) such other information as may be considered appropriate by the department.
  - b. Hearing panel. The hearing shall be conducted by a panel of five or more members of the applicable state board for the profession, at least one of whom shall be a public representative. The executive secretary for the applicable state board shall appoint the panel and shall designate its chairperson. In addition to said panel members, the department shall designate an administrative officer, admitted to practice as an attorney in the state of New York, who shall have the authority to rule on all motions, procedures and other legal objections and shall draft a report for the hearing panel which shall be subject to the approval of and signature by the panel chairperson on behalf of the panel. The administrative officer shall not be entitled to a vote.
  - c. Conduct of hearing. The evidence in support of the charges shall be presented by an attorney for the department. The licensee shall have the rights required to be stated in the notice of hearing. The panel shall not be bound by the rules of evidence, but its determination of guilt shall be based on a preponderance of the evidence. A hearing which has been initiated shall not be discontinued because of the death or incapacity to serve of one member of the hearing panel.
  - d. Results of hearing. The hearing panel shall render a written report which shall include (1) findings of fact, (2) a determination of guilty or not guilty on each charge, and (3) in the event of a determination of guilty, a recommendation of the penalty to be imposed. For the panel to make a determination of guilty, a minimum of four of the voting members of the panel must vote for such a determination. A copy of the report of the hearing panel shall be transmitted to the licensee.
4. Regents decision procedures.
- a. Regents review committee. The transcript and report of the hearing panel shall be reviewed at a meeting by a regents review committee appointed by the board of regents. The regents review committee shall consist of three members, at least one of whom shall be a regent.
  - b. Regents review committee meetings. The review shall be based on the transcript and the report of the hearing panel. the licensee may appear at the meeting, and the regents review committee may require the licensee to appear. The licensee may be represented by counsel. The department shall notify the licensee at least seven days before the meeting (1) of the time and place of the meeting, (2) of his right to appear, (3) of his right to be represented by counsel, (4) whether or not he is required to appear, and (5) of such other information as may be considered appropriate. After the meeting, the regents review committee shall transmit a written report of its review to the board of regents. In cases referred directly to the regents review committee pursuant to paragraph d of subdivision two of this section, the review shall be based upon the charges, the documentary evidence submitted by the department, and any answer, affidavits or brief the licensee may wish to submit, and any evidence or sworn testimony presented by the licensee or the department at the hearing, pursuant to the procedures described by paragraph d of subdivision two of this section.
  - c. Regents decision and order. The board of regents (1) shall consider the transcript, the report of the hearing panel, and the report of the regents review committee, (2) shall decide whether the licensee is guilty or not guilty on each charge, (3) shall decide what penalties, if any, to impose as prescribed in section sixty-five hundred eleven of this article, and (4) shall issue an order to carry out its decisions. Such decisions shall require the affirmative vote of a majority of the members of



the board of regents. If the board of regents disagrees with the hearing panel's determination of not guilty, it shall remand the matter to the original panel for reconsideration or to a new panel for a new hearing. The panel's determination of not guilty on reconsideration or a new hearing shall be final. The order shall be served upon the licensee personally or by certified mail to the licensee's last known address and such service shall be effective as of the date of the personal service or five days after mailing by certified mail. The licensee shall deliver to the department the license and registration certificate which has been revoked, annulled, suspended, or surrendered within five days after the effective date of the service of the order. If the license or registration certificate is lost, misplaced or its whereabouts is otherwise unknown, the licensee shall submit an affidavit to that effect, and shall deliver such license or certificate to the department when located.

5. Court review procedures. The decisions of the board of regents may be reviewed pursuant to the proceedings under article seventy-eight of the civil practice law and rules. Such proceedings shall be returnable before the appellate division of the third judicial department, and such decisions shall not be stayed or enjoined except upon application to such appellate division after notice to the department and to the attorney general and upon a showing that the petitioner has a substantial likelihood of success.

6. The provisions of subdivisions one through four of this section shall not be applicable to proceedings in cases of professional misconduct involving the medical profession, except as provided in paragraph m of subdivision ten of section two hundred thirty of the public health law.

7. Notwithstanding any other provisions of the law, persons who assist the department as consultants or expert witnesses in the investigation or prosecution of alleged professional misconduct, licensure matters, restoration proceedings, or criminal prosecutions for unauthorized practice, shall not be liable for damages in any civil action or proceeding as a result of such assistance, except upon proof of actual malice. The attorney general shall defend such persons in any such action or proceeding, in accordance with section seventeen of the public officers law.

8. The files of the department relating to the investigation of possible instances of professional misconduct, or the unlawful practice of any profession licensed by the board of regents, or the unlawful use of a professional

title or the moral fitness of an applicant for a professional license or permit, shall be confidential and not subject to disclosure at the request of any person, except upon the order of a court in a pending action or proceeding. The provisions of this subdivision shall not apply to documents introduced in evidence at a hearing held pursuant to this chapter and shall not prevent the department from sharing information concerning investigations with other duly authorized public agencies responsible for professional regulation or criminal prosecution.

#### **§6510-a. Proceedings in cases of professional misconduct involving the medical profession**

1. Prehearing procedures, hearing procedures and summary action procedures. Prehearing procedures, hearing procedures and summary action procedures in cases of professional misconduct involving the medical profession shall be conducted pursuant to the provisions of Title II-A of article two of the public health law.

2. Regents decision and order. Within sixty days of the transfer of a case of professional misconduct involving the medical profession by the commissioner of health pursuant to section two hundred thirty of the public health law, the board of regents (a) shall consider the transcript, exhibits and other evidence, if any, the findings, conclusions and recommendation of the committee on professional misconduct and the recommendation of the commissioner of health, (b) shall decide whether the licensee is guilty or not guilty on each charge, (c) shall decide what penalties, if any, to impose as prescribed in section sixty-five hundred eleven of this article, and (d) shall issue an order to carry out its decisions. Such decisions shall require the affirmative vote of a majority of the members of the board.

3. Time limitations.

- a. No failure to comply with a provision of this section requiring that a specified action shall be taken within a specified period of time shall affect the validity of the action taken.
- b. The time limitations specified in this section for the completion of specified actions may be extended, upon application of a licensee or his attorney, for good cause shown, upon application made prior to the expiration of such time limitations.

4. Court review procedures. The decisions of the board of regents may be reviewed pursuant to the proceedings under article seventy-eight of the civil practice law and rules. Such proceedings shall be returnable before the appellate division of the third judicial department, and

such decisions shall not be stayed or enjoined except upon application to such appellate division after notice to the attorney general.

**§6510-b. Temporary surrender of licenses during treatment for drug or alcohol abuse**

1. The license and registration of a licensee who may be temporarily incapacitated for the active practice of a profession licensed pursuant to title eight of this chapter, except professionals licensed pursuant to article one hundred thirty-one or article one hundred thirty-one-b thereof, and whose alleged incapacity is the result of a problem of drug or alcohol abuse which has not resulted in harm to a patient or client, may be voluntarily surrendered to the department, which may accept and hold such license during the period of such alleged incapacity or the department may accept the surrender of such license after agreement to conditions to be met prior to the restoration of the license. The department shall give written notification of such surrender to the licensing authorities of any other state or country in which the licensee is authorized to practice. In addition to the foregoing, the department shall also give written notification of such surrender, for professionals licensed pursuant to articles one hundred thirty-two, one hundred thirty-three, one hundred thirty-five, one hundred thirty-seven, one hundred thirty-nine and one hundred forty-one of this chapter to the commissioner of health or his designee, and where appropriate to each hospital at which the professional has privileges, is affiliated, or is employed. The licensee whose license is so surrendered shall notify all persons who request professional services that he or she has temporarily withdrawn from the practice of the profession. The department may provide for similar notification of patients or clients and of other interested parties, as appropriate under the circumstances of the professional practice and responsibilities of the licensee. The licensure status of such licensee shall be "inactive" and he or she shall not be authorized to practice the profession and shall refrain from practice in this state or in any other state or country. The voluntary surrender shall not be deemed to be an admission of disability or of professional misconduct, and shall not be used as evidence of a violation of subdivision three or four of section sixty-five hundred nine of this chapter, unless the licensee practices while the license is "inactive"; and any such practice shall constitute a violation of subdivision eight of said section. The surrender of a license under this subdivision shall not bar any disciplinary action except action based solely upon the provisions of subdivision three or four of section

sixty-five hundred nine of this chapter, and only if no harm to a patient has resulted; and shall not bar any civil or criminal action or proceeding which might be brought without regard to such surrender. A surrendered license shall be restored upon a showing to the satisfaction of the department that the licensee is not incapacitated for the active practice of the profession, provided that the department may, by order of the commissioner, impose reasonable conditions on the licensee, if it determines that because of the nature and extent of the licensee's former incapacity, such conditions are necessary to protect the health, safety and welfare of the public. Prompt written notification of such restoration shall be given to all licensing bodies which were notified of the temporary surrender of the license.

2. There shall be appointed within the department, by the board of regents, a committee on drug and alcohol abuse, which shall advise the board of regents on matters relating to practice by professional licensees with drug or alcohol abuse problems, and which shall administer the provisions of this section. The board of regents shall determine the size, composition, and terms of office of such committee, a majority of the members of which shall be persons with expertise in problems of drug or alcohol abuse. The committee shall recommend to the board of regents such rules as are necessary to carry out the purposes of this section, including but not limited to procedures for the submission of applications for the surrender of a license and for the referral of cases for investigation or prosecution pursuant to section sixty-five hundred ten of this chapter if a licensee fails to comply with the conditions of an approved program of treatment. There shall be an executive secretary appointed by the board of regents to assist the committee. Determinations by the committee relating to licensees shall be made by panels of at least three members of the committee designated by the executive secretary, who shall also designate a member of the state board for the licensee's profession as an ex-officio non-voting member of each panel.

3. Application for the surrender of a license pursuant to this section shall be submitted to the committee, and shall identify a proposed treatment or rehabilitation program, and shall include a consent to the release of all information concerning the licensee's treatment to the committee. All information concerning an application, other than the fact of the surrender of the license and the participation in the program and the successful completion or failure of or withdrawal from the program, shall be strictly confidential, and may not be released by the committee to any person or body without the consent of the licensee. The immunity from discipli-



nary action conferred by this section shall be conditioned upon the approval of the treatment or rehabilitation program by the committee and its successful completion by the applicant and the elimination of the incapacity to practice. Approval of a treatment or rehabilitation program by the committee shall not constitute a representation as to the probability of success of the program or any assumption of financial responsibility for its costs.

4. The immunity from disciplinary action conferred by this section may be revoked by the committee upon a finding that the licensee has failed to successfully complete the program or that the incapacity to practice has not been eliminated. Such revocation shall be made only after notice and an opportunity to be heard, but no adjudicatory hearing shall be required. The matter shall be referred for appropriate proceedings pursuant to section sixty-five hundred ten of this chapter. The license must be returned unless charges are served pursuant to section sixty-five hundred ten within thirty days after the revocation of the approval of the special treatment afforded by this section.

5. The commissioner is authorized to adopt regulations to carry out the purposes of this section, including but not limited to the notice of temporary inactive status to be required in different professions and practice situations and the measures required upon temporary withdrawal from practice.

6. No individual who serves as a member of a committee whose purpose is to confront and refer either to treatment or to the department licensees who are thought to be suffering from alcoholism or drug abuse shall be liable for damages to any person for any action taken by such individual provided such action was taken without malice and within the scope of such individual's function as a member of such committee, and

provided further that such committee has been established by and functions under the auspices of an association or society of professionals authorized to practice under this title.

#### **§6511. Penalties for professional misconduct**

The penalties which may be imposed by the board of regents on a present or former licensee found guilty of professional misconduct (under the definitions and proceedings prescribed in sections sixty-five hundred nine, sixty-five hundred ten and sixty-five hundred ten-a of this article) are: (1) censure and reprimand, (2) suspension of license, (a) wholly, for a fixed period of time; (b) partially, until the licensee successfully completes a course of retraining in the area to which the suspension applies; (c) wholly, until the licensee successfully completes a course of therapy or treatment prescribed by the regents; (3) revocation of license, (4) annulment of license or registration, (5) limitation on registration or issuance of any further license, (6) a fine not to exceed ten thousand dollars, upon each specification of charges of which the respondent is determined to be guilty, (7) a requirement that a licensee pursue a course of education or training, and (8) a requirement that a licensee perform up to one hundred hours of public service, in a manner and at a time and place as directed by the board. The board of regents may stay such penalties in whole or in part, may place the licensee on probation and may restore a license which has been revoked. Any fine imposed pursuant to this section or pursuant to subdivision two of section sixty-five hundred ten of this article may be sued for and recovered in the name of the people of the state of New York in an action brought by the attorney general. In such action the findings and determination of the board of regents or of the violations committee shall be admissible evidence and shall be conclusive proof of the violation and the penalty assessed.

## SUBARTICLE 4. UNAUTHORIZED ACTS

### §6512. Unauthorized practice a crime

1. Anyone not authorized to practice under this title who practices or offers to practice or holds himself out as being able to practice in any profession in which a license is a prerequisite to the practice of the acts, or who practices any profession as an exempt person during the time when his professional license is suspended, revoked or annulled, or who aids or abets an unlicensed person to practice a profession, or who fraudulently sells, files, furnishes, obtains, or who attempts fraudulently to sell, file, furnish or obtain any diploma, license, record or permit purporting to authorize the practice of a profession, shall be guilty of a class E felony.

2. Anyone who knowingly aids or abets three or more unlicensed persons to practice a profession or employs or holds such unlicensed persons out as being able to practice in any profession in which a license is a prerequisite to the practice of the acts, or who knowingly aids or abets three or more persons to practice any profession as exempt persons during the time when the professional licenses of such persons are suspended, revoked or annulled, shall be guilty of a class E felony.

### §6513. Unauthorized use of a professional title a crime

1. Anyone not authorized to use a professional title regulated by this title, and who uses such professional title, shall be guilty of a class A misdemeanor.

2. Anyone who knowingly aids or abets three or more persons not authorized to use a professional title regulated by this title, to use such professional title, or knowingly employs three or more persons not authorized to use a professional title regulated by this title, who use such professional title in the course of such employment, shall be guilty of a class E felony.

### §6514. Criminal proceedings

1. All alleged violations of sections sixty-five hundred twelve or sixty-five hundred thirteen of this article shall be reported to the department which shall cause an investigation to be instituted. If the investigation

substantiates that violations exist, such violations shall be reported to the attorney general with a request for prosecution.

2. The attorney general shall prosecute such alleged offenses in the name of the state, provided, however, in the event of alleged violations of article one hundred fifty-five of this title occurring in cities with a population of one million or more, a district attorney may prosecute such alleged offenses in the name of the state provided, however, that any district attorney may prosecute such offenses where they are incidental to a criminal prosecution instituted by him under other statutes.

3. All criminal courts having jurisdiction over misdemeanors are hereby empowered to hear, try and determine alleged violations under this title, which constitute misdemeanors, without indictment and to impose applicable punishment of fines or imprisonments or both. It shall be necessary to prove in any prosecution under this title only a single prohibited act or a single holding out without proving a general course of conduct.

4. A proceeding before a committee on professional conduct shall not be deemed to be a criminal proceeding within the meaning of this section.

### §6515. Restraint of unlawful acts

Where a violation of this title is alleged to have occurred, the attorney general or, in the event of alleged violations of article one hundred fifty-five of this title occurring in cities having a population of one million or more, the corporation counsel may apply to the supreme court within the judicial district in which such violation is alleged to have occurred for an order enjoining or restraining commission or continuance of the unlawful acts complained of. The court shall have jurisdiction of the proceedings and shall have power to grant such temporary relief or restraining order as it deems just and proper. In any such proceeding it shall be necessary to allege or prove that an adequate remedy at law does not exist or that irreparable damage would result if such order were not granted. The remedy provided in this section shall be in addition to any other remedy provided by law or to the proceedings commenced against a licensee under this title.

**THE EDUCATION LAW  
ARTICLE 133  
DENTISTRY AND DENTAL HYGIENE**

- Section 6600. Introduction.
6601. Definition of practice of dentistry.
6602. Practice of dentistry and use of title "dentist".
6603. State board for dentistry.
6604. Requirements for a license as a dentist.
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6607. Practice of dental hygiene and use of title "dental hygienist".
6609. Requirements for a license as a dental hygienist.
6610. Exempt persons.
6611. Special provisions.
6612. Identification of removable full or partial prosthetic devices.

**§6600. Introduction.** This article applies to the professions of dentistry and dental hygiene. The general provisions for all professions contained in article one hundred thirty of this title apply to this article.

**§6601. Definition of practice of dentistry.** The practice of the profession of dentistry is defined as diagnosing, treating, operating, or prescribing for any disease, pain, injury, deficiency, deformity, or physical condition of the human mouth, including the teeth, alveolar process, gums, or jaws, and adjacent tissues; or except by the use of impressions or casts made by a licensed dentist and on his written dental laboratory prescription, furnishing, supplying, constructing, reproducing, or repairing prosthetic dentures, bridges, appliances or other structures to be used and worn as substitutes for natural teeth, or, in the treatment of abnormal conditions of the teeth or jaws or adjacent tissues; or, placing such devices in the mouth or adjusting the same. The practice of dentistry may include performing physical evaluations in conjunction with the provision of dental treatment.

**§6602. Practice of dentistry and use of title "dentist".** Only a person licensed or otherwise authorized to practice under this article shall practice dentistry or use the title "dentist".

**§6603. State board for dentistry.** A state board for dentistry shall be appointed by the board of regents on recommendation of the commissioner for the purpose of assisting the board of regents and the department on matters of professional licensing and professional conduct in accordance with section sixty-five hundred eight of this title. The board shall be composed of not less than thirteen dentists licensed in this state for at least five years and two dental hygienist licensed in this state for at least five years. An executive secretary to the board shall be appointed by the board of regents on recommendation of the commissioner and shall be a dentist licensed in this state.

**§6604. Requirements for a license as a dentist.** To qualify for a license as a dentist, an applicant shall fulfill the following requirements:

- (1) Application: file an application with the department;
- (2) Education: have received an education, including a doctoral degree in dentistry, in accordance with the commissioner's regulations;
- (3) Experience: have experience satisfactory to the board and in accordance with the commissioner's regulations;
- (4) Examination: Pass an examination satisfactory to the board and in accordance with the commissioner's regulations;
- (5) Age: be at least twenty-one years of age;
- (6) Citizenship or immigration status: be a United States citizen or an alien lawfully admitted for permanent residence in the United States;
- (7) Character: be of good moral character as determined by the department; and
- (8) Fees: pay a fee of one hundred ninety dollars to the department for admission to a department conducted examination and for an initial license, a fee of one hundred dollars for each reexamination, a fee of one hundred fifteen dollars for an initial license for persons not requiring admission to a department conducted examination, and a fee of one hundred eighty dollars for each triennial registration period.



**§6605. Limited permits.** 1. On recommendation of the board, the department may issue a limited permit to a graduate of a dental college who meets the educational qualifications for admission to the licensing examination in dentistry for employment in a hospital or dental facility approved by an appropriate agency, while under the direction or supervision of a licensed dentist. No such permit shall be issued or renewed unless such graduate has a bona fide offer of a position in such a hospital or dental facility.

2. On recommendation of the board, the department may issue a limited permit for instructing in dentistry to a dentist not licensed under this article to be employed by a registered school of dentistry or dental hygiene to instruct and supervise clinical dentistry or dental hygiene for students in such a registered school in the state, and in so doing to practice dentistry as defined in this article, but only on the premises of such registered school or such other premises as may be used for instruction in the program of education conducted by such institution. No person shall be permitted or authorized to instruct and supervise clinical dentistry for students unless such person is licensed in this state or holds the foregoing limited permit for instructing in dentistry.

3. The holder of limited permit under this section may practice dentistry, as defined in this article, but only in the performance of duties required by the position for which the limited permit is issued. Nothing in this section shall be construed to authorize such unlicensed dentist to engage in the private practice of dentistry.

4. A limited permit under this section shall be valid for one year or until ten days after notification of denial of an application for license or of failure on the licensing examination, whichever shall first occur. A limited permit which has not expired may be renewed for one year, except if the applicant is serving in a residency program in a hospital or school of dentistry in this state. A limited permit may be renewed annually for the duration of such residency program. The fee for each limited permit and for each renewal shall be ninety dollars.

**§6606. Definition of practice of dental hygiene.** 1. The practice of the profession of dental hygiene is defined as the performance of dental services which shall include removing calcareous deposits, accretions and stains from the exposed surfaces of the teeth which begin at the epithelial attachment and applying topical agents indicated for a complete dental prophylaxis, removing cement, placing or removing rubber dam, removing sutures, placing matrix band, providing patient education, applying topical medication, placing and exposing X-ray films, performing topical fluoride applications and topical anes-

thetic applications, polishing teeth, taking medical history, charting caries, taking impressions for study casts, placing and removing temporary restorations, and any other function in the definition of the practice of dentistry as may be delegated by a licensed dentist in accordance with regulation promulgated by the commissioner. The practice of dental hygiene may be conducted in the office of any licensed dentist or in any appropriately equipped school or public institution but must be done under the supervision of a licensed dentist.

2. The commissioner shall promulgate regulations defining the functions a dental hygienist may perform that are consistent with the training and qualifications for a license as a dental hygienist.

**§6607. Practice of dental hygiene and use of title "dental hygienist".** Only a person licensed under section sixty-six hundred nine of this article or exempt shall practice dental hygiene or use the title "dental hygienist".

**§6609. Requirements for a license as a dental hygienist.** To qualify for a license as a dental hygienist, an applicant shall fulfill the following requirements:

(1) Application: file an application with the department;

(2) Education: have received an education, including high school graduation and completion of a program in dental hygiene, in accordance with the commissioner's regulations;

(3) Experience: have experience satisfactory to the board and in accordance with the commissioner's regulations;

(4) Examination: pass an examination satisfactory to the board and in accordance with the commissioner's regulations;

(5) Age: be at least seventeen years of age;

(6) Citizenship or immigration status: be a United States citizen or an alien lawfully admitted for permanent residence in the United States;

(7) Character: be of good moral character as determined by the department; and

(8) Fees: pay a fee of one hundred dollars to the department for admission to a department conducted examination and for an initial license, a fee of forty-five dollars for each reexamination, a fee of sixty dollars for an initial license for persons not requiring admission to a department conducted examination, and a fee of forty-five dollars for each triennial registration period.



**§6610. Exempt persons.** Nothing in this article shall be construed to affect or prevent:

1. An unlicensed person from performing solely mechanical work upon inert matter in a dental office or on a dental laboratory prescription of a dentist holding a license or limited permit;

2. A student from engaging in clinical practice as part of a registered program operated by a school of dentistry under supervision of a dentist holding a license or limited permit for instructing in dentistry in a school of dentistry;

3. A student from engaging in any procedure authorized under section sixty-six hundred six of this article in clinical practice as part of a registered program in dental hygiene under supervision of a dentist holding a license or a limited permit for instructing in dentistry in a school of dental hygiene;

4. An employee of a federal agency from using the title of and practicing as a dentist or dental hygienist insofar as such activities are required by his salaried position;

5. A dentist or a dental hygienist licensed in some other state or country from making a teaching clinical demonstration before a regularly organized dental or medical society or group, or from meeting licensed dentists in this state for consultation, provided such activities are limited to such demonstration or consultation.

6. A dentist licensed in another state or country who is employed on a full-time basis by a registered dental school as a faculty member with the rank of assistant professor or higher from conducting research and clinical demonstrations as a part of such employment, under the supervision of a licensed dentist and on the premises of the school. No fee may be charged for the practice of dentistry authorized by this subdivision.

**§6611. Special provisions.** 1. A dental laboratory prescription shall be made out in duplicate. It shall contain such data as may be prescribed by the commissioner's regulations. One copy shall be retained by the practitioner of dentistry for a period of one year. The other copy shall be issued to the person, firm or corporation engaged in filling dental laboratory prescriptions, who or which shall each retain and file in their respective offices or places of business their respective copies for a period of one year.

2. The department is empowered to inspect and to have access to all places, including the office or offices of a licensed dentist, where copies of dental laboratory prescriptions issued by him are retained as required by this section, and to all places where dental laboratory prescriptions are filled or to any workroom or workrooms in

which prosthetic restorations, prosthetic dentures, bridges, orthodontic or other appliances or structures to be used as substitutes for natural teeth or tissue or for the correction of malocclusion or deformities are made, repaired or altered, with power to subpoena and examine records of dental laboratory prescriptions. A person who fails to grant access to such places or who fails to maintain prescriptions as required by this section shall be guilty of a class A misdemeanor.

3. The department may arrange for the conduct of clinical examinations in the clinic of any school of dentistry or dental hygiene within or outside the state for dental or dental hygiene candidates.

4. A not-for-profit dental or medical expense indemnity corporation or hospital service corporation organized under the insurance law or pursuant to special legislation may enter into contracts with dentists or partnerships of dentists to provide dental care on its behalf for persons insured under its contracts or policies.

5. Legally incorporated dental corporations existing and in operation prior to January first, nineteen hundred sixteen, may continue to operate through licensed dentists while conforming to the provisions of this title. Any such corporation which shall be dissolved or cease to exist or operate for any reason whatsoever shall not be permitted to resume operations. No such corporation shall change its name or sell its franchise or transfer its corporate rights directly or indirectly, by transfer of capital stock control or otherwise, to any person or to another corporation without permission from the department, and any corporation so changing its name or so transferring its franchise or corporate rights without such permission shall be deemed to have forfeited its rights to exist and may be dissolved by an action brought by the attorney general.

6. Notwithstanding any inconsistent provision of any general, special or local law, any licensed dentist who voluntarily and without the expectation of monetary compensation renders first aid or emergency treatment at the scene of an accident or other emergency, outside of a hospital or any other place having proper and necessary medical equipment, to a person who is unconscious, ill or injured shall not be liable for damages for injuries alleged to have been sustained by such person or for damages for the death of such person alleged to have occurred by reason of an act or omission in rendering of such first aid or emergency treatment unless it is established that such injuries were or such death was caused by gross negligence on the part of such dentist. Nothing in this subdivision shall be deemed or construed to relieve a licensed dentist from liability for damages for injuries or death

caused by an act or omission on the part of a dentist while rendering professional services in the normal and ordinary course of practice.

7. Any dentist or dental hygienist, who in the performance of dental services, x-rays the mouth or teeth of a patient shall during the performance of such x-rays shield the torso area of such patient including but not limited to the gonads and other reproductive organs with a lead apron or other similar protective garment or device.

8. An unlicensed person may provide supportive services to a dentist incidental to and concurrent with such dentist personally performing a service or procedure. Nothing in this subdivision shall be construed to allow an unlicensed person to provide any service which constitutes the practice of dentistry or dental hygiene as defined in this article.

**§6612. Identification of removable full or partial prosthetic devices.** 1. Except as provided herein, every

dentist licensed in this state making or directing to be made a removable prosthetic denture, bridge, appliance or other structure to be used and worn as a substitute for natural teeth, shall offer to the patient for whom the prosthesis is intended the opportunity to have such prosthesis marked with the patient's name or initials. Such markings shall be accomplished at the time the prosthesis is made and the location and methods used to apply or implant them shall be determined by the dentist or the person acting on behalf of the dentist. Such marking shall be permanent, legible and cosmetically acceptable.

2. Notwithstanding the foregoing, if in the judgment of the dentist or the person making the prosthesis, such identification is not practicable or clinically safe, the identification marks may be omitted entirely.

3. The commissioner shall adopt rules and regulations and provide standards necessary to carry out the provisions of this section.

**SECTION 5: THE REGULATIONS OF THE COMMISSIONER OF EDUCATION**  
**PART 59**  
**GENERAL PROVISIONS**

**Section 59.1 Applicability.** (a) As used in this Subchapter, license shall mean a permanent authorization, issued pursuant to Title VIII of the Education Law, to practice a profession or to use a professional title.

(b) The provisions of this Part shall apply to admission to the licensing examination and to the issuance of licenses in each of the professions supervised by the Board of Regents except as may otherwise be provided in this Subchapter with respect to specific professions.

**59.2 Education requirements.** (a) An applicant for a professional license shall satisfy all education requirements before being admitted to a professional licensing examination, except that the Committee on the Professions may accept professional examinations grades earned in another state or jurisdiction of the United States prior to completion of professional education if the applicant was licensed in that jurisdiction on the basis of said examination and both the grades and the examination satisfy requirements in this State. Education requirements for a professional license shall include any preprofessional education or experience required as a prerequisite for admission to a registered program of professional education. The department, in its discretion, may accept in satisfaction of a professional education requirement the completion of an approved or registered program or a program accredited by a professional accreditation organization acceptable to the department. The department, in its discretion, may also accept graduation by a transfer student from such a program provided such student has completed not less than the final year of professional education in such program subsequent to the date of approval, registration or accreditation of the program and approval of the accrediting organization by the department. The department may accept graduation by a transfer student from an unaccredited program of professional education provided such student satisfies the educational requirements of statute and regulation in accordance with this Part and as otherwise provided in this Subchapter with respect to the specific profession and further provided that such student completes not less than the final year in the unaccredited program to which he has transferred.

(b) Education and experience required for the issuance of a license or limited permit shall have been performed in accordance with all requirements of the jurisdiction in

which it took place. The department may require contemporaneous evidence of the education and/or experience required for the issuance of a license or limited permit.

**59.3 English proficiency requirement.** An applicant for licensure whose application is based upon credit granted for the completion of courses of study in a country where English is not the principal language spoken shall demonstrate proficiency in English by passing an examination in English proficiency acceptable to the department or by passing a licensing examination acceptable to the department given in English.

**59.4 Citizenship or immigration status requirements.** In those professions where citizenship or immigration status is required for licensure, an applicant shall submit evidence satisfactory to the department of compliance with such requirement.

**59.5 Professional examinations.** (a) The department may develop its own examinations or may select in whole or in part examinations developed or administered by other organizations. Unless specifically authorized by the department, no examination shall be deemed acceptable which has been used in its entirety during the five years previous to the current administration.

(b) Applications for admission to a licensing examination including all required fees shall be completed and filed not less than 60 days prior to the examination. When the department finds that the application is complete and that the requirements for admission to an examination have been met, it will issue to the applicant an admission card which will include the date, time and place of the examination and entitle the applicant to admission thereto. If an application is denied or withdrawn in a timely manner, an applicant may obtain a refund of the first registration fee and a partial refund not exceeding fifty percent of the licensing fee. A request for such a refund shall be made in writing. Re-application after receipt of a refund may be accepted only upon payment in full of all fees specified.

(c) For the purpose of identification for admission to the examination, the applicant shall present the current admission card with a photograph attached and, at the conclusion of the examination, return the card to the department representative conducting the examination. A



candidate shall permit fingerprints to be taken during each part of an examination.

(d) Licensing examinations shall be held at times and places determined by the commissioner and conducted under the following conditions. Any candidate violating such conditions may be dismissed from the examination by the department representative, and the examination paper of such candidate shall be deemed a failure. At the discretion of the department, such candidate may be denied admission to subsequent licensing examinations.

(1) No candidate shall enter any examination more than 45 minutes after the scheduled admission time, nor shall any candidate leave the examination until 60 minutes have elapsed from the scheduled admission time. No candidate shall leave a department administered practical or clinical examination until dismissed by the chief examiner.

(2) Compensatory time may be granted candidates arriving late for an examination, at the discretion of the department.

(3) A candidate shall not obtain unauthorized possession of examination materials.

(4) During the examination, no candidate shall give or receive help, or communicate with any other candidate in any way, except upon the express permission of the department representative.

(5) A candidate shall bring into the examination room only such books and other materials as are indicated on the admission card and permitted by the department.

(6) A candidate shall not remove from the examination room any of the materials provided for an examination, and shall not reproduce or reconstruct any portion of the examination or answer paper, or aid in such reproduction or reconstruction by any means, unless authorized by the department. Such materials include examination booklets, individual examination questions, answer sheets or score sheets, instructions and any reference tables or papers which were provided by the department and which may have been used in the course of the examination.

(e) Papers will be scored and candidates notified of success or failure by the department or its designee. If the candidate has failed, the department will advise when and on what basis the candidate may be reexamined.

(f) The passing score in each component of each part of the licensing examination shall be determined as provided by law and shall be computed without rounding. Unless otherwise provided in the regulations pertaining

to a specific profession, a candidate may retain credit for examination parts passed for a period not to exceed five years from the examination date. A candidate who is reexamined in a part already passed shall not retain credit for such part from earlier examinations. In those professions which use national or regional examinations, this subdivision shall apply whether or not the examination is taken in the State of New York.

(g) In those professions where reviews of examination papers are permitted, candidates will be allowed to review only those parts of the examination which they failed with a score of 65 or higher, except in those professions which permit candidates to pass on average. A request for review of an examination paper or score may be made in writing to the executive secretary of the appropriate state board not later than 30 days after examination grades are released by the department. Such request shall include detailed reasons justifying the review requested. A candidate shall not remove from the reviewing site any of the materials provided for the review of an examination given previously, and shall not reproduce or reconstruct any portion of the examination or the answer paper, or aid in such reproduction or reconstruction by any means, unless authorized by the department. No one other than the candidate will be permitted access to examination materials. Where examinations are offered under contract with testing agencies, reviews shall be consistent with these contracts, where applicable. All reviews shall be conducted at sites selected and supervised by the department or an authorized testing agency.

(h) After July 1, 1984, an applicant who has been admitted to a professional licensing examination conducted by the department and subsequently fails to appear for such an examination twice shall forfeit any remaining fee credits for that examination. The applicant, upon subsequently applying for readmission to that examination, shall pay all required admission fees.

**59.6 License by endorsement.** An applicant for endorsement of a license issued by another jurisdiction shall establish that the applicant:

(a) meets all requirements of section 6506 (6) of the Education Law;

(b) has had satisfactory professional experience of at least two years following initial licensure, unless a different period is provided in the regulations pertaining to a particular profession;

(c) has not attempted unsuccessfully a licensing examination used by the State of New York either prior to or after making application for licensure by endorsement, unless such applicant has later passed a comparable licensing examination.



**59.7 Licenses and initial registrations.** When the candidate fulfills all requirements for licensure, the department shall issue a first registration certificate and a license. The first registration shall be for the remainder of the applicable registration period, except that those persons initially licensed during the last four months of a registration period shall be registered for the succeeding registration period without an additional fee.

**59.8 Registration for professional practice.** (a) Each licensee shall be responsible for registering with the department. Failure to register shall subject the practitioner to the late fee set forth in section 6502 (3) of the Education Law. Any practitioner who willfully refuses to register shall be subject to the penalties set forth in section 6511 of such law.

(b) A licensee not practicing or using a restricted title in New York State or an individual practicing only in a setting which is exempt from licensure in accordance with law may allow registration to lapse without being subject to the late fee set forth in section 6502 of the Education Law, by notifying the department of their cessation of practice or exemption in the state. At such time as the licensee may choose to resume practice or enter practice in a non-exempt setting in New York State, a registration certificate may be issued upon the filing of a proper application and the payment of the required registration fee.

(c) Registration certificates shall be conspicuously displayed by each licensee in each office in which the profession is practiced. In instances where licensees regularly practice at more than one professional office, registration certificates shall be obtained for each office bearing the licensee's name and the exact address of each such office upon making proper application to the department and submitting a fee. Where practice is carried on in other than individual offices, each licensee shall have a current registration certificate available for inspection at all times.

(d) Beginning dates for two year (biennial) registration periods for each profession shall be as follows:

| Professions                                                                                 | Beginning Dates |
|---------------------------------------------------------------------------------------------|-----------------|
| Professional Engineering,<br>Land Surveying,<br>Massage                                     | 11/1/80         |
| Acupuncture, Medicine,<br>Pharmacy,<br>Physical Therapy,<br>Physical Therapist<br>Assistant | 1/1/81          |

|                                                                                                                               |         |
|-------------------------------------------------------------------------------------------------------------------------------|---------|
| Registered Professional<br>Nursing                                                                                            | 9/1/81  |
| Chiropractic,<br>Veterinary Medicine,<br>Animal Health Technology,<br>Physician's Assistant,<br>Specialist's Assistant        | 1/1/82  |
| Social Work                                                                                                                   | 3/1/82  |
| Occupational Therapy,<br>Speech-Language Pathology,<br>Audiology                                                              | 4/1/82  |
| Dentistry, Dental Hygiene                                                                                                     | 5/1/82  |
| Optometry, Ophthalmic<br>Dispensing, Certified<br>Shorthand Reporting                                                         | 7/1/82  |
| Licensed Practical<br>Nursing, Architecture,<br>Landscape Architecture,<br>Certified Public Accountant,<br>Public Accountancy | 9/1/82  |
| Psychology                                                                                                                    | 5/1/83  |
| Podiatry                                                                                                                      | 9/1/83  |
| Occupational Therapy<br>Assistant                                                                                             | 11/1/83 |

(e) Beginning dates for new three-year (triennial) registration periods shall be as follows:

| Professions                                                                                                            | Beginning Dates |
|------------------------------------------------------------------------------------------------------------------------|-----------------|
| Professional Engineering,<br>Land Surveying,<br>Massage                                                                | 11/1/82         |
| Acupuncture, Medicine,<br>Pharmacy,<br>Physical Therapy,<br>Physical Therapist Assistant                               | 1/1/83          |
| Registered Professional<br>Nursing                                                                                     | 9/1/83          |
| Chiropractic,<br>Veterinary Medicine,<br>Animal Health Technology,<br>Physician's Assistant,<br>Specialist's Assistant | 1/1/84          |

|                                                                                                                               |         |
|-------------------------------------------------------------------------------------------------------------------------------|---------|
| Social Work                                                                                                                   | 3/1/84  |
| Occupational Therapy,<br>Speech-Language Pathology,<br>Audiology                                                              | 4/1/84  |
| Dentistry, Dental Hygiene                                                                                                     | 5/1/84  |
| Optometry, Ophthalmic<br>Dispensing, Certified<br>Shorthand Reporting                                                         | 7/1/84  |
| Licensed Practical<br>Nursing, Architecture,<br>Landscape Architecture,<br>Certified Public Accountant,<br>Public Accountancy | 9/1/84  |
| Psychology                                                                                                                    | 5/1/85  |
| Podiatry                                                                                                                      | 9/1/85  |
| Occupational Therapy<br>Assistant                                                                                             | 11/1/85 |

(f) Each professional practitioner shall notify the department of any change of name or address in writing not later than 30 days after such change.

**59.9 Special service fees.** The department will charge the following fees for special services not otherwise provided by Education Law:

(a) for the issuance of a trainee permit in ophthalmic dispensing, \$15;

(b) for certification of completion of pharmacy internship, \$10;

(c) for admission to the fundamental theory section of the technical examination in landscape architecture, \$50 and for each subsequent reexamination, \$50, the remainder of the fee set forth in Section 7324 of the Education Law to be paid prior to admission to the remainder of the examination;

(d) for certification of licensure or examination grades to another jurisdiction, \$20;

(e) for certification in acupuncture of a licensed physician or dentist, \$50;

(f) for the issuance of an additional registration certificate, \$5;

(g) for the issuance of a letter of eligibility to undertake clinical clerkships, \$30;

(h) for the issuance of a Medical Sciences Knowledge Profile (MSKP) or satisfactory equivalent examination certificate to undertake clinical clerkships, \$20; and

(i) certification of the rescoring or review by the department of an examination conducted by the department, \$20.

**59.10 Professional service corporations.** (a) Applications to the State Education Department for the issuance of a certificate pursuant to Business Corporation Law section 1503 (b) (ii) shall be made by submitting to the department a fully executed certificate of incorporation which complies with the provisions of such section and of section 1512 of such law, and which sets forth or has annexed to it an affidavit of one of the original officers, directors or shareholders of the corporation setting forth the name of each individual who is to be one of the original shareholders, directors or officers of the corporation.

(b) If the name of a proposed professional service corporation contains the name of a deceased person, the certificate of incorporation, when submitted to the department for the issuance of a certificate pursuant to Business Corporation Law section 1503 (b) (ii) shall be accompanied by an affidavit of one of the subscribers to the certificate of incorporation establishing compliance with the provisions of Business Corporation Law section 1512 (a) (2).

(c) A certificate pursuant to Business Corporation Law section 1503 (b) (ii) may be issued when:

(1) the proposed name of the corporation appropriately describes the profession practiced and the services to be provided;

(2) if the proposed name of the corporation includes a reference to a specialized area of professional practice, satisfactory evidence is submitted of compliance with any provision of Part 29 of the Rules of the Board of Regents restricting or regulating the use of specialty titles or announcements of limitations of practice in the particular profession.

**REGULATIONS OF THE COMMISSIONER OF EDUCATION  
DENTISTRY AND DENTAL HYGIENE  
PART 61**

**Section 61.1 Professional study of dentistry.**

(a) To meet the professional education requirement, the applicant shall present evidence of the completion of not less than 60 semester hours of preprofessional education including courses in general chemistry, organic chemistry, biology or zoology and physics and a program of professional education consisting of either:

(1) the completion of a program of dental education of not less than four academic years, or the equivalent thereof, registered by the department or accredited by an accrediting organization acceptable to the department; or

(2) the completion of not less than four academic years of dental education satisfactory to the department, culminating in a degree, diploma or certificate in dentistry recognized by the appropriate civil authorities of the country in which the school is located as acceptable for entry into, practice in the country in which the school is located.

(b) Where a program of dental education is completed in a school as provided in paragraph (2) of subdivision (a) of this section, the applicant shall complete not less than two academic years of study satisfactory to the department in a registered or accredited dental school program including such subjects as may be necessary for certification by such school that the candidate is prepared to enter the New York State dental licensing examination.

(c) Courses failed in a school of dentistry, for which credit has been granted toward meeting the requirements of another school of dentistry may not be counted toward meeting the requirements of this Part.

(d) A program of dental education shall be considered completed upon certification of completion by the school in which such program was taken and proof that the applicant has been awarded the appropriate dental degree, diploma or certificate.

**61.2 Licensing examinations.** (a) Content. The examination shall consist of three parts:

(1) Parts I and II. Designed to sample knowledge from all areas related to dentistry.

(2) Part III. An examination in clinical dentistry, the scope and content of which shall be determined by the State Board for Dentistry.

(b) The department may accept grades acceptable to the State Board for Dentistry on an examination of the National Board Dental Examinations as meeting the requirements of Parts I and II of the licensing examination, and satisfactory performance on the clinical examination administered by the Northeast Regional Board of Dental Examiners or another acceptable clinical testing agency for Part III of the licensing examination.

(c) To be admitted to Part III of the dental licensing examination a candidate who possesses acceptable credentials pursuant to section 61.1 (a) (2) of this Part shall provide evidence satisfactory to the department of having passed Parts I and II of the dental licensing examination.

(d) Special examination conditions.

(1) An applicant who has completed not less than two academic years in a program of dental education registered by the department, or accredited by an accrediting organization acceptable to the department, may be admitted to Part I of the examination. Such applicant shall meet all requirements for admission to the licensing examination, except for the completion of professional education.

(2) An applicant attending a program of dental education registered by the department, or accredited by an accrediting organization acceptable to the department, may be admitted to Parts II, III during the last year of study.

(e) Candidates seeking admission to Part III of the dental licensing examination shall be required to show proof of professional liability insurance coverage prior to commencement of the examination.

(f) Passing score. The passing score in each subject of each part shall be 75.0, as determined by the State Board for Dentistry.

(g) A candidate who fails to pass any subject of Part III shall retain credit for subjects of that Part passed and shall be reexamined in all remaining subjects at each sub-





17.

**IN THE SPACES BELOW, GIVE AN ACCURATE RECORD OF YOUR EDUCATIONAL PREPARATION**  
**PLEASE PRINT ALL MATERIAL**

| Name of Schools Attended<br>and Locations                                                       | Number of<br>Years<br>Attended | Class<br>Completed | ATTENDANCE       |                 | Diploma or Degree Obtained<br>(If school is located<br>outside the United States,<br>attach a copy)                                                                                                                                                                                |
|-------------------------------------------------------------------------------------------------|--------------------------------|--------------------|------------------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                 |                                |                    | Entrance<br>Date | Leaving<br>Date |                                                                                                                                                                                                                                                                                    |
| Elementary or Primary School                                                                    |                                |                    |                  |                 |                                                                                                                                                                                                                                                                                    |
| High School or Secondary School                                                                 |                                |                    |                  |                 |                                                                                                                                                                                                                                                                                    |
| Postsecondary School(s) including<br>Preprofessional and professional education<br>program.     |                                |                    |                  |                 | Candidates using Form<br>2A need not verify<br>preprofessional training.<br>Candidates using form 2N<br>must arrange that verifica-<br>tion of preprofessional<br>training be submitted<br>directly from the school<br><br>(See Form 2A or 2N<br>for verification<br>requirements) |
| Special professional Qualifications (List any certificates or attainments with specific dates.) |                                |                    |                  |                 |                                                                                                                                                                                                                                                                                    |

**AFFIDAVIT**

I hereby certify that I have read the statutory provisions, Rules of the Board of Regents and Regulations of the Commissioner of Education distributed to me by the State Education Department.

Under penalties of perjury, I declare and affirm that the statements made in the application, including accompanying statements and transcripts are true, complete and correct. I understand that any false or misleading information in, or in connection with my application may be cause for denial or loss of licensure.

.....  
 Signature of applicant

.....  
 Date

**• DO NOT STAPLE •**

ATTACH  
 PHOTOGRAPH NOT MORE  
 THAN ONE YEAR OLD  
 SECURELY  
 IN THIS SPACE

Write signature on light portion of  
 photograph not across features.

Date of Photograph .....

SEE SUMMARY OF REQUIREMENTS FOR FILING DEADLINE/FEE/ADDITIONAL INSTRUCTIONS

|                          |                       |
|--------------------------|-----------------------|
| <b>FORM 1D</b>           |                       |
| <input type="checkbox"/> | <b>DENTISTRY</b>      |
| <input type="checkbox"/> | <b>DENTAL HYGIENE</b> |

The University of the State of New York  
 THE STATE EDUCATION DEPARTMENT  
 Office of the Professions  
 Division of Professional Licensing Services

|                                                      |
|------------------------------------------------------|
| <b>CANDIDATE DATA FORM:<br/>GENDER AND ETHNICITY</b> |
|------------------------------------------------------|

**ALL CANDIDATES ARE REQUESTED  
TO COMPLETE THIS FORM**

The New York State Board of Regents and the State Education Department are committed to equal opportunity and racial justice. To achieve these goals, legislation has been enacted which calls for specific efforts "..... in eradicating the present effects of past discrimination." The Regents and the State Education Department endorse a coordinated and comprehensive effort involving the sustained efforts of the educational system, professional boards, professional associations and societies, government, industry, parent groups, and individual professionals. In pursuit of those efforts, the Legislature has authorized and required the Commissioner of Education "to collect and analyze data concerning minority representation in the licensed professions."

The ethnic and gender data being collected will not be made part of your application or licensure file and will not be released to anyone. The data will in no way affect the processing of your application or your eligibility for licensure or reregistration. The data will be used only for statistical, research, and program evaluation purposes pertaining to the study of minority representation in the licensed professions.

If you are interested in learning more about or participating in state and local minority access projects you may contact the Executive Secretary for the State Board of your profession or the Department's Bureau of Professional Career Opportunity Programs at (518) 473-6810.

**INSTRUCTIONS FOR COMPLETING AND SUBMITTING THIS FORM:**

1. Complete Items 1-5 by printing all information clearly in the boxes provided.
2. Complete Items 6 & 7 by placing an (X) in the appropriate box.
3. Return this form to: Division of Professional Licensing Services, Dentistry or Dental Hygiene Unit, Cultural Education Center, Albany, New York 12230.

|                                                                                                                                                                                                                                                                                               |                              |             |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                                                                   |  |  |  |                                                                                                                                  |  |  |  |  |  |  |  |  |
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| Social Security Number                                                                                                                                                                                                                                                                        | First 3 letters of Last Name | mo. day yr. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                                                                   |  |  |  |                                                                                                                                  |  |  |  |  |  |  |  |  |

4. PRINT FULL NAME AS IT APPEARS ON YOUR APPLICATION.

|        |                                                                                                                                                                                                                         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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- |           |                                     |              |                                                                |                                                             |                                       |
|-----------|-------------------------------------|--------------|----------------------------------------------------------------|-------------------------------------------------------------|---------------------------------------|
| 6. GENDER | <input type="checkbox"/> Male (M)   | 7. ETHNICITY | <input type="checkbox"/> American Indian or (I) Alaskan Native | <input type="checkbox"/> Asian or Pacific Islander (A)      | <input type="checkbox"/> Hispanic (H) |
|           | <input type="checkbox"/> Female (F) |              | <input type="checkbox"/> Black {not Hispanic} (B)              | <input type="checkbox"/> Caucasian/White {not Hispanic} (W) |                                       |

January 1988



## SECTION II: CERTIFICATION OF EDUCATION

**INSTRUCTIONS TO SCHOOL:** Please complete the appropriate section of this form and sign the certifying statement. This form must be returned directly to the Division of Professional Licensing Services. This form *will not be accepted if returned by the applicant.*

### DENTISTRY

(1) Name of candidate \_\_\_\_\_  
(See Number 5 Reverse Side)

- (2) Completed satisfactorily, prior to matriculation in professional school, an approved four year high school course and at least sixty hours of satisfactory college study, including courses in physics, biology or zoology, chemistry, and 3 semester hours in organic chemistry.

Name of colleges in which preprofessional study was completed:

\_\_\_\_\_  
\_\_\_\_\_

- (3) Completed satisfactorily, prior to matriculation in professional school, an approved secondary school course and at least sixty hours of satisfactory college study, including courses in physics, biology or zoology, chemistry, and organic chemistry.

Name of colleges in which preprofessional study was completed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

- (4) Title of degree awarded to candidate \_\_\_\_\_ Dated \_\_\_\_\_

### DENTAL HYGIENE

(1) Name of candidate \_\_\_\_\_  
(See Number 5 Reverse Side)

- (2) Completed, prior to matriculation in professional school, an approved secondary school course, comprising the satisfactory completion of at least 16 units, including a minimum of 10 units in academic subjects, or the equivalent as determined by the Department.

- (3) Has satisfactorily completed the course of study in dental hygiene according to the curriculum registered by the New York State Education Department and approved for *this school*.

- (4) Date certificate of graduation was awarded: \_\_\_\_\_

Degree granted, if any \_\_\_\_\_

I hereby certify that to the best of my knowledge and belief the foregoing is a true statement of the record of the professional education of the individual named on this form.

SEAL

Signature .....

Title .....

Institution .....

Address .....

Date ..... 4-2 .....



FORM 2N

DENTISTRY

The University of the State of New York  
THE STATE EDUCATION DEPARTMENT  
Division of Professional Licensing Services

CERTIFICATION OF PROFESSIONAL EDUCATION:  
NON ACCREDITED PROGRAMS

CANDIDATE INSTRUCTION

1. Complete Section I. Enter your name as it appears on your Application (Form I).
2. Send this form to the professional school you attended. See "Licensure Requirements" for additional instruction. Be sure to include any fee required.

SECTION I: CANDIDATE INFORMATION

1.    -   -      
Social Security Number
2.     
First 3 Letters  
of Last Name
3. BIRTH DATE        
mo. day yr.

4. PRINT FULL NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR LICENSE, IF DETERMINED ELIGIBLE. (IMPORTANT: A request that contains only initials and the surname cannot be honored.)

Last

First

Middle

5. Misc. (Bldg. & Apt. etc.)

Street

City

State

Zip Code

6. Print name under which diploma was awarded:

(Name)

7. High School Attended: \_\_\_\_\_  
(Name)

8. Professional school attended: \_\_\_\_\_  
(Name)

Address: \_\_\_\_\_ Date diploma was awarded: \_\_\_\_\_

9. Name of Diploma: \_\_\_\_\_

• CERTIFICATION BY PROFESSIONAL SCHOOL OFFICIAL •  
IS TO BE MADE ON REVERSE SIDE

## SECTION II: CERTIFICATION OF PROFESSIONAL EDUCATION

**INSTRUCTION TO SCHOOL:** Please complete this section of the licensure application form and sign the certifying statement. The appropriate records should be sent directly to the Division of Professional Licensing Services, Unit III, Cultural Education Center, Albany, New York 12230. This form will not be accepted if returned by the applicant.

- (1) Date of candidate's entrance, date of completion of studies or withdrawal from the school:

Entrance Date: \_\_\_\_\_ Completion / withdrawal date: \_\_\_\_\_

- (2) Diploma conferred and date of conferral: \_\_\_\_\_

- (3) Dental Program was \_\_\_\_\_ years or \_\_\_\_\_ months.

- (4) Transcript of all courses taken at the Dental school and grades received.

- (5) Transcript of all courses convalidated or accepted for transfer credit by your dental school and the basis on which these subjects were convalidated including the name of the institution from which credit was transferred.

- (6) Completed satisfactorily, prior to matriculation in professional school, an approved secondary school course and at least sixty hours of satisfactory college study, including courses in physics, biology or zoology, chemistry, and organic chemistry.

Name of colleges in which preprofessional study was completed:

\_\_\_\_\_  
\_\_\_\_\_

- (7) If Social Service was required, give inclusive dates and name of institution in which requirement was met.

Institution: \_\_\_\_\_ Dates: \_\_\_\_\_ to \_\_\_\_\_

Dental School: \_\_\_\_\_

Name of Student as it appears on school records:

\_\_\_\_\_

Student ID Number: \_\_\_\_\_

Year of graduation or withdrawal: \_\_\_\_\_

Name: \_\_\_\_\_

(Original signature)

Official position: \_\_\_\_\_

(COLLEGE SEAL)

Institution: \_\_\_\_\_

Date: \_\_\_\_\_

**Certification is not acceptable unless dated after graduation.**

- **RETURN TO:** Division of Professional Licensing Services, Cultural Education Center, Dentistry or Dental Hygiene Unit, Albany, New York 12230.

**Endorsement Candidates must complete this Form.**

5. Are charges pending against the licensee for professional misconduct, unprofessional conduct, incompetence or negligence or has the licensee ever been found guilty of such charges or surrendered a professional license? ☐ Yes ☐ No

6. Please specify the state, national and/or regional examinations completed by the candidate \_\_\_\_\_

A If the candidate was licensed in your state via a state constructed examination or a regional clinical examination, other than the North East Regional Boards, **please complete the following (list the exam subjects in chronologic order):**

| Date Examination Combined | Title/Subject | Grade | Minimum Passing Grade |
|---------------------------|---------------|-------|-----------------------|
|                           |               |       |                       |

B New York regulations require a minimum converted passing score of 75.0% for each test subject. Subject grades not scaled to 100% cannot be accepted.

I hereby certify that to the best of my knowledge and belief the foregoing is a true statement of the record of professional licensure of the individual named on this form.

Signature\_\_\_\_\_

Title\_\_\_\_\_

Agency \_\_\_\_\_

Address\_\_\_\_\_

Date \_\_\_\_\_

(State Board Seal)

- RETURN TO: Division of Professional Licensing Services, Dentistry or Dental Hygiene Unit, Cultural Education Center, Albany, New York 12230







|                                                |
|------------------------------------------------|
| <b>FORM 5</b>                                  |
| <b>Check One Box</b>                           |
| <input type="checkbox"/> <b>DENTISTRY</b>      |
| <input type="checkbox"/> <b>DENTAL HYGIENE</b> |

THE UNIVERSITY OF THE STATE OF NEW YORK  
THE STATE EDUCATION DEPARTMENT  
DIVISION OF PROFESSIONAL LICENSING SERVICES  
CULTURAL EDUCATION CENTER  
ALBANY, NEW YORK 12230

### SUPPORTING AFFIDAVIT OF PROFESSIONAL PRACTICE

**Endorsement Candidates must complete this Form.**

1. 

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Social Security Number

2. 

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|--|--|--|

  
First 3 letters  
of Last Name

3. BIRTH DATE 

|  |  |  |  |  |  |
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|--|--|--|--|--|--|

  
mo. day yr.

4. PRINT FULL NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR LICENSE, IF DETERMINED ELIGIBLE. (IMPORTANT: A request that contains only initials and the surname cannot be honored.) Use name as it appears on your Form 1.

[illegible]

3. **Affiant Instructions:** A duly licensed dentist in good standing in the state where candidate is licensed must complete the statement below.

**I have been personally acquainted** with the above named candidate for \_\_\_\_\_ years.

I know him/her to be of good moral character, and recommend him/her to the State Board for Dentistry and the Department as entirely worthy to be licensed to practice dentistry or dental hygiene in the State of New York. I know that said candidate has practiced as follows:

| Date |    | Address |
|------|----|---------|
| From | To |         |
|      |    |         |
|      |    |         |
|      |    |         |
|      |    |         |
|      |    |         |

Under penalties of perjury, I declare and affirm that the statement above is true, complete and correct.

Signature of Affiant

Date \_\_\_\_\_

License No. \_\_\_\_\_

State \_\_\_\_\_

Address: \_\_\_\_\_

• **RETURN TO:** Division of Professional Licensing Services, Dentistry or Dental Hygiene Unit,  
Cultural Education Center, Albany, New York 12230

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**FEE INFORMATION:** Do not send cash. Candidates applying for Limited Permit, please make check or money order in the amount of \$90 payable to the New York State Education Department. This check must accompany Form 6. **PLEASE NOTE:** Payment submitted from outside the United States should be made by check or draft on a United States Bank and in United States currency. Payments submitted in any other form will not be accepted and will be returned.

**INSTRUCTIONS FOR PROSPECTIVE EMPLOYER:** Please complete Section II or Section III of the application and return directly with candidate's fee to the Fee Section, Division of Professional Licensing Services, State Education Department, Cultural Education Center, Albany, New York 12230.

**SECTION II. EMPLOYER'S CERTIFICATION ON BEHALF OF THE CANDIDATE FOR LIMITED PERMIT FOR INSTRUCTING IN DENTISTRY**

THE CANDIDATE MAY NOT BEGIN PRACTICE UNTIL THE LIMITED PERMIT IS ISSUED.

This is to certify that \_\_\_\_\_  
(Name of Candidate)

a graduate of \_\_\_\_\_  
School of Dentistry

Class of \_\_\_\_\_ has been offered a position on the faculty of

\_\_\_\_\_  
Name of Institution

\_\_\_\_\_  
Address

for a period of one year beginning \_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Name)

SEAL

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

**SECTION III: EMPLOYER'S CERTIFICATION ON BEHALF OF THE CANDIDATE FOR THE LIMITED PERMIT IN AN APPROVED DENTAL RESIDENCY.**

THE CANDIDATE MAY NOT BEGIN PRACTICE UNTIL THE LIMITED PERMIT IS ISSUED.

This is to certify that \_\_\_\_\_  
(Name of Candidate)

a graduate of \_\_\_\_\_  
School of Dentistry

Class of \_\_\_\_\_ has been offered a position in an approved dental residency at

\_\_\_\_\_  
Name of Institution

\_\_\_\_\_  
Address

under the supervision of \_\_\_\_\_ License # \_\_\_\_\_  
(Licensed Dentist)

for a period of one year beginning \_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Name)

SEAL

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

sequent examination, except that a candidate who fails to pass all subjects during three administrations of Part III shall be required to be examined in the entire Part at a subsequent administration. Before admission to the third administration of Part III may be granted, such candidate shall present evidence satisfactory to the department of the completion of not less than forty clock hours of instruction acceptable to the State Board for Dentistry in each subject failed twice. Such instruction shall be completed in a dental school registered by the department or accrediting organization acceptable to the department and shall be completed subsequent to the second failure.

(h) It shall be the responsibility of each candidate to obtain patients for applicable subjects of Part III.

**61.3 Limited permits in dentistry.** (a) Limited permits may be issued in accordance with Education Law section 6605(1) and (2) to graduates from:

(1) registered programs or those accredited by an accrediting organization acceptable to the department; or

(2) dental education programs not registered by the department or accredited by an accrediting organization acceptable to the department but who have met all requirements of §61.1(a)(2) and (b) of this Part.

(b) A "hospital or dental facility approved by an appropriate agency" as used in subdivision (1) of section 6605 of the Education Law shall mean an institution accredited for teaching purposes by the Commission on Dental Accreditation of the American Dental Association.

(c) "Direction or supervision of a licensed dentist" as used in section 6605(1) of the Education Law shall mean that a supervising dentist shall be present on the premises at all times when professional services are being rendered by the holder of a limited permit and shall exercise that degree of supervision appropriate to the circumstances.

(d) An application for a limited permit in dentistry shall be accompanied by an affidavit from the dentist who will supervise the professional services to be rendered under the limited permit, and the application and affidavit shall be in a form prescribed by the department.

**61.4 License as a dentist by endorsement.** (a) For endorsement of a dental license issued by another jurisdiction of the United States the applicant shall submit satisfactory evidence of:

(1) having met all requirements of section 59.6 of this Subchapter; and

(2) lawful and reputable practice in dentistry of not less than eight months during the two years next preceding the filing of the application.

**61.5 Dental laboratory prescriptions.** A dental prescription for furnishing, constructing, reproducing or repairing prosthetic dentures or bridges to be used and worn as substitutes for natural teeth, or orthodontic or other appliances used for the correction of malocclusion or deformities of other structures, shall comply with the provision of subdivision 1 of section 6611 of the Education Law, and shall contain the following information:

(a) the name of the laboratory to which the prescription is addressed;

(b) the date on which it is written;

(c) a clear description of the work to be done, with appropriate diagrams if necessary;

(d) a clear specification of the character of materials to be used;

(e) the signature and license number of the dentist.

**61.6 Professional study of dental hygiene.** To meet the professional education requirement, the applicant shall present evidence of satisfactory completion of a program of education for dental hygienists registered by the department or accredited by an accrediting organization acceptable to the department.

**61.7 Licensing examination for dental hygienist.** (a) Content. The examination shall consist of two parts:

(1) Part I. Designed to sample knowledge from all areas related to dental hygiene;

(2) Part II. An examination in dental hygiene practice, including both comprehensive and clinical components the scope and content of which shall be determined by the State Board for Dentistry;

(b) The department may accept grades acceptable to the State Board for Dentistry on an examination of the National Board Dental Hygiene Examinations as meeting the requirements of Part I of the licensing examination, and satisfactory performance on the clinical examination administered by the Northeast Regional Board of Dental Examiners or another acceptable clinical testing agency for Part II of the licensing examination.

(c) Candidates seeking admission to Part II of the dental hygiene licensing examination shall be required to show proof of professional liability insurance coverage prior to the commencement of the examination.

(d) Passing score. The passing score in each subject of each part of the examination shall be 75.0, as determined by the State Board for Dentistry.

(e) A candidate who fails any component of Part II shall retain credit for components of that part passed for two subsequent examinations. Before admission to the third



administration of Part II may be granted, such candidate shall present evidence satisfactory to the department of completion of instruction subsequent to the second failure, in a school of dental hygiene registered by the department or accredited by an accrediting organization acceptable to the department, in accordance with the following provisions:

(1) Completion of twenty clock hours of instruction in each subject failed in the Dental Hygiene Comprehensive component of Part II;

(2) Completion of forty clock hours of clinical instruction for failure in the clinical component of Part II.

(f) Special examination conditions.

(1) An applicant who has completed not less than one academic year in a program of dental hygiene education registered by the department or accredited by an accrediting organization acceptable to the department may be admitted to Part I of the examination. Such applicant shall meet all requirements for admission to the licensing examination, except for the completion of professional education.

(2) An applicant attending a program of dental hygiene education registered by the department, or accredited by an accrediting organization acceptable to the department, may be admitted to Parts II during the last year of study and prior to graduation.

**61.8 License as a dental hygienist by endorsement.** For endorsement of a license as a dental hygienist issued by another jurisdiction of the United States, the applicant shall submit satisfactory evidence of:

(a) having met all requirements of section 59.6 of this Subchapter; and

(b) lawful and reputable practice as a dental hygienist of not less than eight months during the two years next preceding the filing of the application.

**61.9 Practice of dental hygiene.** The practice of dental hygiene, in accordance with section 6606 of the Education Law, shall be performed under the supervision of a licensed dentist.

(a) The degrees of supervision by the dentist are defined as follows:

(1) General supervision shall mean that a supervising dentist is available for consultation, diagnosis and evaluation, has authorized the dental hygienist to perform the services, and exercises that degree of supervision appropriate to the circumstances.

(2) Personal supervision shall mean that the dentist is in the dental office or facility, personally diagnoses the condition to be treated, personally authorizes the procedure and, before dismissal of the patient, personally examines the condition after treatment is completed.

(b) The following services may be performed under the general supervision of a licensed dentist:

(1) removing calcareous deposits, accretions and stains, including scaling and planing of exposed root surfaces indicated for a complete prophylaxis;

(2) applying topical agents indicated for a complete dental prophylaxis;

(3) removing excess cement from surfaces of the teeth;

(4) providing patient education;

(5) placing and exposing X-ray films;

(6) performing topical fluoride applications and topical anesthetic applications;

(7) polishing teeth, including existing restorations;

(8) taking medical history including the measuring and recording of vital signs;

(9) Charting caries and periodontal conditions as an aid to diagnosis by the dentist;

(10) applying pit and fissure sealants.

(c) The following services may be performed only under the personal supervision of a licensed dentist:

(1) placing or removing rubber dam;

(2) removing sutures;

(3) taking impressions for study casts. Study casts shall mean only such casts as will be used for purposes of diagnosis and treatment planning by the dentist and for the purposes of patient education;

(4) placing or removing matrix bands;

(5) applying a topical medication not related to a complete dental prophylaxis;

(6) placing and removing temporary restorations. Temporary restorations shall include only non-metallic substances generally used for temporary intracoronal filling materials. Placing and removing temporary restorations shall not include cutting or excising hard or soft tissue or the use of mechanical instrumentation;

(7) placing and removing periodontal dressings.



## PART 17

### DISCIPLINARY PROCEEDINGS IN THE PROFESSIONS

- Section 17.1 Complaints or other information  
17.2 Investigation  
17.3 Prosecution or settlement of disciplinary proceedings  
17.4 Reports  
17.5 Consent orders  
17.6 Surrender of license  
17.7 Violation of probation  
17.8 Hearing panel; administrative officers  
17.9 Summary suspensions

**Section 17.1 Complaints or other information.** All complaints or other information relating to licensees authorized to practice a profession under title VIII of the Education Law shall be referred to the executive director of the Office of Professional Discipline.

**17.2 Investigation.** The executive director of the Office of Professional Discipline or that officer's designee shall, in matters involving possible professional misconduct, initiate an investigation of each such complaint or other information.

**17.3 Prosecution or settlement of disciplinary proceedings.** Prosecution or settlement of disciplinary proceedings shall be conducted as provided in title VIII of the Education Law, and as provided in this Part.

**17.4 Reports.** The executive director of the Office of Professional Discipline or that officer's designee shall submit a report by April first of each year on the status of cases investigated during the previous year, as well as on the disposition of any criminal or civil matters processed through the office, to the chairman of the State Board for each of the professions supervised by the Board of Regents.

**17.5 Consent orders.** Disciplinary proceedings conducted pursuant to the provisions of title VIII of the Education Law may be disposed of in accordance with the following procedure:

(a) A licensee who is under investigation, or against whom charges have been voted, who admits guilt to at least one of the acts of misconduct alleged or charged, in full satisfaction of all allegations or charges, or who does not contest the allegations or charges or who cannot suc-

cessfully defend against at least one of the acts of misconduct alleged or charged, shall notify the executive director of the Office of Professional Discipline or the director's designee.

(b) If the executive director of the Office of Professional Discipline or the director's designee, a designated member of the State Board for the applicable profession, and the licensee agree to a statement by the licensee admitting guilt to one or more of the allegations or charges or setting forth a decision not to contest the allegations or charges or stating that the licensee cannot successfully defend against such allegations or charges and agreeing to a proposed penalty, and if a designated member of the Board of Regents thereafter agrees to such statement and proposed penalty, a written application, signed by all the above, shall be submitted by the licensee to the Board of Regents based upon the statement and proposed penalty consenting to the issuance of an order of the Commissioner of Education effectuating such penalty. The provisions of this section shall also apply to licensees and registrants subject to section 230 of the Public Health Law and to article 137 of the Education Law. With respect to licensees subject to section 230 of the Public Health Law, the agreement of the director of the Office of Professional Medical Conduct or that officer's designee, and of the Commissioner of Health or his or her designee, to the statement and proposed penalty and their signatures on the application shall be required in lieu of the agreement and signature of the executive director, Office of Professional Discipline. With respect to licensees subject to the provisions of section 230 of the Public Health Law, the term State Board as used in this section means the State Board for Professional Medical Conduct. With respect to licensees and registrants subject to article 137 of the Education Law, the agreement of the executive secretary of the State Board of Pharmacy to the statement and proposed penalty and his or her signature on the application shall also be required.

(c) The application shall be in such form and shall contain such substance as is acceptable to the executive director of the Office of Professional Discipline or the director's designee.

(d) In the event an application is not granted by the Board of Regents, nothing contained therein shall be binding upon the licensee or construed to be an admission

of any act of misconduct alleged or charged, and such application shall not be used against the licensee in any way. Any such application shall be kept in strict confidence during the pendency of the disciplinary proceeding. In addition, such denial by the Board of Regents shall be without prejudice to the continuance of the disciplinary proceeding and the final determination by the Board of Regents pursuant to the provisions of the Education Law.

(e) In the event the Board of Regents grants the application, the Commissioner of Education shall issue an order in accordance therewith.

**17.6 Surrender of license.** Disciplinary proceedings conducted pursuant to the provisions of title VIII of the Education Law may be disposed of in accordance with the following procedure:

(a) A licensee who is under investigation or against whom charges have been voted, who wishes to surrender his or her license to practice any of the professions enumerated in title VIII, shall notify the executive director of the Office of Professional Discipline or that officer's designee.

(b) An application to surrender a license shall be based upon a statement that the licensee admits guilt to at least one of the acts of misconduct alleged or charged, in full satisfaction of all allegations or charges, or does not contest the allegations or charges, or cannot successfully defend against at least one of the acts of misconduct alleged or charged. If the executive director or the director designee, a designated member of the State Board for the applicable profession, and the licensee agree to such statement, and if a designated member of the Board of Regents thereafter agrees to such statement, a written application, signed by the licensee, shall be submitted to the Board of Regents. The application shall be in such form and shall contain such substance as is acceptable to the executive director of the Office of Professional Discipline or the director's designee. The provisions of this section shall also apply to licensees and registrants subject to section 230 of the Public Health Law and to article 137 of the Education Law. With respect to licensees subject to section 230 of the Public Health Law, the agreement of the director of the Office of Professional Medical Conduct or that officer's designee and the Commissioner of Health or his or her designee to the statement, and their signature on the application, shall be required in lieu of the agreement and signature of the executive director of the Office of Professional Discipline. With respect to licensees subject to the provisions of section 230 of the Public Health Law, the term State Board as used in this section means the State Board for Professional Medical Conduct. With respect to licensees and registrants subject to article 137 of the Education Law, the agreement of the executive sec-

retary of the State Board of Pharmacy to the statement and his or her signature on the application shall also be required.

(c) In the event the application is not granted by the Board of Regents, nothing contained therein shall be binding upon the licensee or construed to be an admission of any act of misconduct alleged or charged, and such application shall not be used against the licensee in any way. The application shall be kept in strict confidence during the pendency of the disciplinary proceeding. In addition, any such denial by the Board of Regents shall be made without prejudice to the continuance of any disciplinary proceeding and the final determination by the Board of Regents pursuant to the provisions of the Education Law.

(d) In the event the Board of Regents grants the application, the Commissioner of Education shall issue an order in accordance therewith. The order shall include a provision that the licensee may not apply for the restoration of the license affected by the granted application until at least one year has elapsed from the effective date of such order.

**17.7 Violation of probation.** (a) Upon the receipt of information indicating that the respondent may be in violation of any of the terms or conditions of respondent's probation, the department shall conduct an investigation.

(b) The executive director of the Office of Professional Discipline shall review the results of the investigation and if the executive director determines that a violation of probation proceeding is warranted, the executive director shall give notice to the respondent, by letter, of the facts forming the basis of the alleged violation of respondent's probation. The respondent, in said letter, shall be requested to indicate whether there is any dispute as to the facts, and shall be informed that if respondent disputes any of the facts the respondent shall be entitled to a hearing thereon.

(c) If the respondent does not dispute the facts forming the basis of the alleged violation of probation, the matter shall be submitted to the Regents Review Committee for its review and recommendation(s) as to whether, based upon the undisputed facts, there has been a violation of the terms or conditions of respondent's probation and, if so, as to the measure of discipline to be imposed upon the respondent.

(d) If the respondent disputes any of the facts forming the basis of the alleged violation of probation, the respondent shall be afforded a hearing before a hearing officer appointed by the commissioner to hear and make findings of fact, conclusions of law and recommendation(s). The department shall give the respondent at least 10

days' notice of the hearing, 15 if by mail. The evidence in support of the application shall be presented by counsel on behalf of the department and the respondent shall also have the right to be represented by counsel. The department and the respondent have the right to produce witnesses and other evidence, to cross-examine witnesses, and to examine any other evidence produced at the hearing. A stenographic record of the hearing will be made, and the hearing officer shall not be bound by the rules of evidence, but the findings of fact and conclusions of law of the hearing officer shall be based upon substantial evidence.

(e) The report of the hearing officer shall be reviewed by the Regents Review Committee.

(f) The Regents Review Committee shall notify the respondent, at least seven days before its meeting, of the time and place of such meeting, and shall also notify the respondent of the opportunity to appear in person and to be represented by counsel at such meeting.

(g) The Regents Review Committee shall transmit the report of the hearing officer and a written report of its review to the Board of Regents. The final determination shall be made by the Board of Regents, and the commissioner shall issue an order implementing such determination.

(h) The measure of discipline to be imposed for any violation of probation may be to continue the respondent on probation for a period in addition to the period of probation imposed in the original order, or to terminate the probation, vacate the stay of execution, and impose any measure of discipline authorized by section 6511 of the Education Law. A violation of probation shall constitute unprofessional conduct, and may constitute the basis for proceedings under either the provisions of section 6510 of the Education Law or of this Part.

**17.8 Hearing panel; administrative officers.** Findings of fact, recommendations as to penalties to be imposed, and any other actions taken by a hearing panel in disciplinary proceedings, except as hereinafter set forth, shall be made by majority vote. Any determination of guilt shall require a minimum of a four fifths vote of the hearing panel. An administrative officer, admitted to practice as an attorney in the State of New York, shall rule on all motions, procedures and other legal objections, and draft a report which shall reflect the determination and recommendation of the panel and be subject to the approval of and signature by the panel chairperson on behalf of the panel. The administrative officer shall not be entitled to a vote.

**17.9 Summary suspensions.** (a) If the executive director of the Office of Professional Discipline or that officer's

designee believes that the public health, safety or welfare imperatively requires emergency action against a professional license, certificate, registration, permit or other authorization of the licensee to practice under title VIII of the Education Law, the executive director or the director's designee may make an application, on behalf of the department, to the Board of Regents for the summary suspension of said authorization pending the prompt institution prosecution and completion of formal disciplinary proceedings as provided under section 6510 of the Education Law.

(b) Summary suspension proceedings shall be commenced by the service on the licensee of a notice of hearing and a verified petition. The notice of hearing shall state the time and place or oral argument on the application for summary suspension and the regent designated by the chancellor to hear the matter, and shall include a copy of this rule. The notice of hearing and petition shall be personally served upon the licensee no later than five days prior to the date set for oral argument. If personal service cannot be made after due diligence, the notice of hearing and petition may be served by certified mail, to the licensee's last known address, not less than eight days prior to the date set for oral argument. The petition shall set forth the basis for the application and shall include sworn statements upon personal knowledge and/or exhibits demonstrating probable cause to believe that respondent has committed professional misconduct and that the public health, safety or welfare imperatively requires emergency action to summarily suspend respondent's license. A verified answer and any sworn statements and supporting exhibits may be served by respondent upon the executive director of the Office of Professional Discipline or that officer's designee no later than two days prior to the date set for oral argument. The executive director or designee may serve a verified reply, together with any sworn statement and supporting exhibits, to the answer no later than the day prior to the date of oral argument. The answer and/or reply may be served by certified mail by mailing to the addressee no later than three and two days, respectively, prior to the date set for oral argument. The petition, answer and reply, together with any sworn statement and supporting exhibits, shall be transmitted at the time of service of each paper to the regent designated to hear the case. Saturdays, Sundays and legal holidays shall be excluded in calculating the periods of time set forth in this subdivision.

(c) At the oral argument, the Office of Professional Discipline and respondent and/or his or her attorney shall have the right to be heard, but no testimony shall be taken and no transcript of oral arguments shall be re-



quired. No further papers shall be submitted at the oral argument except by permission of the regent designated to conduct the proceeding.

(d) The regent designated by the chancellor to conduct the proceeding shall submit a written report of his or her conclusions and recommendation(s) to the Board of Regents, which shall determine whether to grant or deny the application for summary suspension. A determina-

tion by the Board of Regents granting the application must be based upon a finding that the public health, safety or welfare imperatively requires emergency action.

(e) Any determination of the Board of Regents shall be without prejudice to the department or licensee in any subsequent formal disciplinary proceeding.



## PART 24 COMMITTEE ON THE PROFESSIONS

**Section 24.1** The Committee on the Professions shall consist of three department officers designated by the Board of Regents pursuant to Section 6506 (10) of the Education Law.

**24.2** The Committee on the Professions shall review and make recommendations or determinations in licensing matters as provided in this Part or pursuant to referrals from the Board of Regents.

**24.3** The Committee on the Professions shall review and determine questions of the preprofessional or professional education of applicants for licensure or other authorizations to practice in accordance with the following standards:

(a) Preprofessional education.

(1) The Committee on the Professions may accept graduation from a professional program which is either registered by the department or nationally accredited in lieu of a maximum of six semester hours of preprofessional education.

(2) The Committee on the Professions may accept postsecondary study satisfactory to the department and performed after completion of professional study requirements in lieu of a maximum of 30 semester hours of required preprofessional study.

(b) Professional education. As the equivalent of a professional program registered by the department, the Committee on the Professions may accept a professional program which is:

(1) offered by an institution accredited by an accrediting organization acceptable to the department or recognized by the appropriate civil authorities of the country in which the school is located as an acceptable program of preparation for professional practice; and

(2) designed and conducted by the degree-granting institution to prepare graduates for the professional practice of the profession in the state or country in which the institution is located; and

(3) demonstrated to be the substantial equivalent in scope, content, and resources to a program meeting the requirements established by Part 52 of this Title for the registration of a professional licensure qualifying program in the State.

**24.4** The Committee on the Professions may review and determine appeals from licensing determinations of the department staff relating to education or experience requirements if the chairman of the Committee determines that the appeal involves a substantial or novel question which should be reviewed by the Committee.

**24.5** The Committee on the Professions shall review and determine appeals pursuant to section 18.7 of this Chapter relating to the voluntary surrender and restoration of licenses.

**24.6** The Committee on the Professions shall review and determine questions of moral character in accordance with the provisions of Part 28 of this Chapter.

**24.7** The Committee on the Professions shall review and submit its recommendation to the Board of Regents for final determinations in the following cases:

(a) applications pursuant to Education Law, section 6506 (5) for the waiver of an education, experience or examination requirement on the ground that the requirement has been substantially met, and

(b) petitions for restoration of a professional license which has been revoked or surrendered pursuant to Education Law, sections 6510 or 6510-a. At least one year shall have elapsed from the date of service of the order of revocation, acceptance of surrender, or denial of a prior application for restoration or reinstatement by vote of the Board of Regents, for the acceptance by the department of a petition to the Board of Regents for restoration of a license or certificate. This section shall not apply to restoration of licenses which have been temporarily surrendered pursuant to Education Law section 6510-b or Public Health Law section 230, subdivision 13.

**24.8** Reconsideration. An application for reconsideration of a determination made by the Committee on the Professions or by the Board of Regents following a Committee on the Professions recommendation may be accepted upon a showing that the original action was based on an error of law, or that there is new and material evidence which was not previously available, or that circumstances have changed subsequent to the original determination.

## PART 28

### DETERMINATION OF GOOD MORAL CHARACTER IN THE PROFESSIONS

- Section 28.1 Determination of good moral character  
28.2 Information  
28.3 Investigation  
28.4 Review  
28.5 Hearing  
28.6 Appeal  
28.7 Reapplication

**Section 28.1 Determination of good moral character.** The determination of whether an applicant for authorization to practice a profession, under title VIII of the Education Law, is of good moral character shall be made in accordance with the procedures specified in this Part.

**28.2 Information.** All information indicating that an applicant has been convicted of a crime, or has committed an act which raises a reasonable question as to the applicant's moral character, shall be referred to the executive director of the Office of Professional Discipline or his or her designee.

**28.3 Investigation.** The executive director of the Office of Professional Discipline, or his or her designee, shall arrange for a full and complete investigation of the circumstances surrounding such conviction or act. If it is determined that a reasonable question exists as to the applicant's moral character, then the executive director, or his or her designee, shall submit the results of the investigation, including any letters of reference from peers or others which may have been submitted by the applicant, to a panel of the appropriate professional State Board for its review. The panel shall consist of three or more members of the State Board.

**28.4 Review.** Upon such review, the panel, by majority vote, may conclude in favor of the applicant to the effect that the moral character of the applicant is adequate for licensure, thereby fulfilling that licensure requirement, and the applicant and the director of the Division of Professional Licensing Services shall be notified of such conclusion by the Office of Professional Discipline. If, upon

such review, the panel concludes, by a majority vote, that a substantial question exists as to the moral character of the applicant, the applicant shall be notified thereof. Upon the written request of the applicant, within 30 days after receipt of such notice, the department shall schedule a hearing on such question.

**28.5 Hearing.** The applicant shall be given 15 days' notice, by mail, of the time and place of the hearing and a statement of the matters asserted which raised the question of the applicant's moral character. The applicant may be represented at the hearing by an attorney, may cross-examine witnesses, may produce witnesses, and may present evidence in support of the applicant's good moral character. The hearing, at which a verbatim record shall be taken, shall take place before a panel consisting of three or more members of the appropriate professional State Board, and before an administrative officer admitted to practice as an attorney in the State of New York, designated by the department. Such administrative officer shall have authority to rule on all motions, procedures and other legal objections, but shall not be entitled to vote in the determination of the panel. The determination of the panel shall be made by a majority vote of the panel and shall be rendered in a written report which shall be drafted by the administrative officer, shall reflect the determination and recommendations of the panel, and shall be subject to the approval of and signature by the panel chairperson on behalf of the panel. Copies of the report shall be forwarded to the director of the Division of Professional Licensing Services and to the applicant.

**28.6 Appeal.** The applicant or the executive director of the Office of Professional Discipline may appeal the determination of the panel concerning the licensure requirement of good moral character by filing a written notice of appeal therefrom with the Committee on the Professions within 30 days after service of the report of the panel upon the party taking the appeal. In the event no appeal is taken from the determination of the panel, the determination of the panel shall be final. In the event either party appeals from the determination of the panel, the appellant may submit a brief to the Committee on the

Professions and the opposing party within 30 days after filing the notice of appeal. An answering brief may be filed by the opposing party with the Committee on the Professions within 20 days after the receipt by the opposing party of the brief submitted by the appellant. The Committee on the Professions may affirm, reverse or modify the determination of the panel and/or make such other determination as it may deem just and proper under the circumstances. The determination of the Committee on the Professions shall be final and copies thereof

shall be forwarded to the applicant and to the executive director of the Office of Professional Discipline.

**28.7 Reapplication.** Whether or not the applicant appeals from the determination of the panel, the applicant may reapply for licensure to the director of the Division of Professional Licensing Services after the expiration of 18 months from the date of service of the report of the panel.

**RULES OF THE BOARD OF REGENTS  
ON UNPROFESSIONAL CONDUCT**  
**Section 29.1**  
**GENERAL PROVISIONS FOR ALL PROFESSIONS**

(a) Unprofessional conduct shall be the conduct prohibited by this section. The provisions of these rules applicable to a particular profession may define additional acts or omissions as unprofessional conduct and may establish exceptions to these general prohibitions.

(b) Unprofessional conduct in the practice of any profession licensed or certified pursuant to title VIII of the Education Law shall include:

(1) willful or grossly negligent failure to comply with substantial provisions of Federal, State or local laws, rules or regulations governing the practice of the profession;

(2) exercising undue influence on the patient or client, including the promotion of the sale of services, appliances or drugs in such manner as to exploit the patient or client for the financial gain of the practitioner or of a third party;

(3) directly or indirectly offering, giving, soliciting, or receiving or agreeing to receive, any fee or other consideration to or from a third party for the referral of a patient or client or in connection with the performance of professional services;

(4) permitting any person to share in the fees for professional services, other than: a partner, employee, associate in a professional firm or corporation, professional subcontractor or consultant authorized to practice the same profession, or a legally authorized trainee practicing under the supervision of a licensed practitioner. This prohibition shall include any arrangement or agreement whereby the amount received in payment for furnishing space, facilities, equipment or personnel services used by a professional licensee constitutes a percentage of, or is otherwise dependent upon, the income or receipts of the licensee from such practice, except as otherwise provided by law with respect to a facility licensed pursuant to article 28 of the Public Health Law or article 13 of the Mental Hygiene Law;

(5) conduct in the practice of a profession which evidences moral unfitness to practice the profession;

(6) willfully making or filing a false report, or failing to file a report required by law or by the Education Department, or willfully impeding or obstructing such filing, or inducing another person to do so;

(7) failing to make available to a patient or client, upon request, copies of documents in the possession or under the control of the licensee which have been prepared for and paid for by the patient or client;

(8) revealing of personally identifiable facts, data or information obtained in a professional capacity without the prior consent of the patient or client, except as authorized or required by law;

(9) practicing or offering to practice beyond the scope permitted by law, or accepting and performing professional responsibilities which the licensee knows or has reason to know that he or she is not competent to perform, or performing without adequate supervision professional services which the licensee is authorized to perform only under the supervision of a licensed professional, except in an emergency situation where a person's life or health is in danger;

(10) delegating professional responsibilities to a person when the licensee delegating such responsibilities knows or has reason to know that such person is not qualified, by training, by experience or by licensure, to perform them;

(11) performing professional services which have not been duly authorized by the patient or client or his or her legal representative;

(12) advertising or soliciting for patronage that is not in the public interest:

(i) Advertising or soliciting not in the public interest shall include but not be limited to advertising or soliciting that:

(a) is false, fraudulent, deceptive, misleading, sensational or flamboyant;

(b) represents intimidation or undue pressure;

(c) uses testimonials;

(d) guarantees any service;



(e) makes any claim relating to professional services or products or the cost or price therefor which cannot be substantiated by the licensee, who shall have the burden of proof;

(f) makes claims of professional superiority which cannot be substantiated by the licensee, who shall have the burden of proof;

(g) offers bonuses or inducements in any form other than a discount or reduction in an established fee or price for a professional service or product;

(ii) The following shall be deemed appropriate means of informing the public of the availability of professional services:

(a) informational advertising not contrary to the foregoing prohibitions; and

(b) the advertising in a newspaper, periodical or professional directory or on radio or television of fixed prices, or a stated range of prices, for specified routine professional services, provided that there is an additional charge for related services which are an integral part of the overall service being provided by the licensee and the advertisement shall so state, and provided further that the advertisement indicates the period of time for which the advertised prices shall be in effect;

(iii) (a) all licensees placing advertisements shall maintain, or cause to be maintained, an exact copy of each advertisement, transcript, or videotape

thereof as appropriate for the medium used, for a period of one year after its last appearance. This copy shall be made available for inspection upon demand of the Education Department or in the case of physicians, physician's and specialist's assistants, the Department of Health;

(b) a licensee shall not compensate or give anything of value to representatives of the press, radio, television or other communications media in anticipation of or in return for professional publicity in a news item;

(iv) No demonstrations, dramatizations or other portrayals of professional practice shall be permitted in advertising on radio or television;

(13) failing to respond within 30 days to written communications from the Education Department or the Department of Health and to make available any relevant records with respect to an inquiry or complaint about the licensee's unprofessional conduct. The period of 30 days shall commence on the date when such communication was delivered personally to the licensee. If the communication is sent from either department by registered or certified mail, with return receipt requested, to the address appearing in the last registration the period of 30 days shall commence on the date of delivery to the licensee, as indicated by the return receipt.

(14) violating any term of probation or condition or limitation imposed on the licensee by the Board of Regents pursuant to Education Law section 6511.

**REGENTS RULES ON UNPROFESSIONAL CONDUCT**  
**Section 29.2**  
**GENERAL PROVISIONS FOR HEALTH PROFESSIONS**

(a) Unprofessional conduct shall also include, in the professions of:

|                        |                           |
|------------------------|---------------------------|
| medicine               | ophthalmic dispensing     |
| acupuncture            | psychology                |
| physical therapy       | social work               |
| physician's assistant  | massage                   |
| specialist's assistant | occupational therapy      |
| chiropractic           | speech-language pathology |
| dentistry              | audiology                 |
| dental hygiene         | nursing                   |
| pharmacy               | (registered professional  |
| podiatry               | nurse, licensed practical |
| optometry              | nurse):                   |

(1) abandoning or neglecting a patient or client under and in need of immediate professional care, without making reasonable arrangements for the continuation of such care, or abandoning a professional employment by a group practice, hospital, clinic or other health care facility, without reasonable notice and under circumstances which seriously impair the delivery of professional care to patients or clients;

(2) willfully harassing, abusing or intimidating a patient either physically or verbally;

(3) failing to maintain a record for each patient which accurately reflects the evaluation and treatment of the patient. Unless otherwise provided by law, all patient records must be retained for at least six years. Obstetrical records and records of minor patients must be retained for at least six years, and until one year after the minor patient reaches the age of 21 years;

(4) using the word "Doctor" in offering to perform professional services without also including the profession in which the licensee holds a doctorate;

(5) failing to exercise appropriate supervision over persons who are authorized to practice only under the supervision of the licensed professional;

(6) guaranteeing that satisfaction or a cure will result from the performance of professional services;

(7) ordering of excessive tests, treatment, or use of treatment facilities not warranted by the condition of the patient;

(8) claiming or using any secret or special method of treatment which the licensee refuses to divulge to the State Board for the profession;

(9) failing to wear an identifying badge, which shall be conspicuously displayed and legible, indicating the practitioner's name and professional title authorized pursuant to the Education Law, while practicing as an employee or operator of a hospital, clinic, group practice or multiprofessional facility, or at a commercial establishment offering health services to the public;

(10) entering into an arrangement with the pharmacy for the compounding and/or dispensing of coded or specially marked prescriptions;

(11) with respect to all professional practices conducted under an assumed name, other than facilities licensed pursuant to article 28 of the Public Health Law or article 13 of the Mental Hygiene Law, failing to post conspicuously at the site of such practice the names and licensure field of all of the principal professional licensees engaged in practice at that site (i.e., principal partners, officers or principal shareholders).

(b) Unprofessional conduct shall also include, in those professions specified in section 18 of the Public Health Law and in the professions of acupuncture and massage, failing to provide access by qualified persons to patient information in accordance with the standards set forth in section 18 of the Public Health Law. In the professions of acupuncture and massage, qualified persons may appeal the denial of access to patient information in the manner set forth in section 18 of the Public Health Law to a record access committee appointed by the executive secretary of the appropriate State Board. Such record access review committees shall consist of not less than three nor more than five members of the appropriate State Board.

**REGENTS RULES ON UNPROFESSIONAL CONDUCT**  
**Section 29.5**  
**SPECIAL PROVISIONS FOR THE PROFESSIONS OF DENTISTRY**  
**AND DENTAL HYGIENE**

Unprofessional conduct in the practice of dentistry and dental hygiene shall include all conduct prohibited by sections 29.1 and 29.2 of this Part except as provided in this section, and shall also include the following:

(a) failing to comply with a signed agreement to practice dentistry in New York State in an area designated by the Commissioner of Education as having a shortage of dentists or refusing to repay dental education costs in lieu of such required service, or failing to comply with any provision of a written agreement with the State or any municipality within which the licensee has agreed to provide dental service, or refusing to repay funds in lieu of such service as consideration of awards made by the State or any municipality thereof for his or her professional education in dentistry, or failing to comply with any agreement entered into to aid his or her dental education.

(b) claiming professional superiority or special professional abilities, attainments, methods or resources, except that a practitioner who has completed a program of specialty training approved by the Board of Regents in a specialty recognized as such by the Board of Regents, or who can demonstrate to the satisfaction of the department the completion of the substantial equivalent of such a program, may advertise or otherwise indicate the specialty. A practitioner who has completed all of the requirements for specialty qualification except an examination may advertise or otherwise indicate the additional training which has been acquired. The phrase *practice limited to* shall be deemed a claim of special professional abilities, and may be used only by dentists who have completed specialty training satisfactory to the department or dentists who have restricted their practice to a dental specialty prior to January 1, 1979. This subdivision shall apply in addition to section 29.1(b)(12)(i)(f) of this Part.

## ACCREDITED DENTAL PROGRAMS

### ALABAMA

School of Dentistry  
University of Alabama  
1919 Seventh Avenue S.  
Birmingham, 35294

### CALIFORNIA

School of Dentistry  
Loma Linda University  
Loma Linda, 92350

School of Dentistry, University of  
California at Los Angeles  
Center for the Health Sciences  
Los Angeles, 90024

School of Dentistry, University  
of Southern California  
Rm. 203, University Park MC 0641  
Los Angeles, 90089

School of Dentistry, University of  
California, San Francisco  
513 Parnassus Ave. S-630  
San Francisco, 94143

School of Dentistry  
University of the Pacific  
2155 Webster Street  
San Francisco, 94115

### COLORADO

School of Dentistry  
University of Colorado  
Medical Center  
4200 East Ninth Avenue  
Box C-284  
Denver, 80262

### CONNECTICUT

School of Dental Medicine  
The University of Connecticut  
263 Farmington, 06032

### DISTRICT OF COLUMBIA

College of Dentistry  
Howard University  
600 "W" Street, N.W.  
Washington, 20059

### FLORIDA

College of Dentistry  
University of Florida  
Box J-405, JHMHC  
Gainesville, 32610

### GEORGIA

School of Dentistry  
Medical College of Georgia  
1459 Laney Walker Blvd.  
Augusta, 30901



**ILLINOIS**

College of Dentistry  
University of Illinois  
801 South Paulina Street  
Chicago, 60612

School of Dental Medicine  
Southern Illinois University  
2800 College Ave.  
Alton, 62002

Northwestern University Dental School  
240 E. Huron Street  
Chicago, 60611

School of Dentistry  
Loyola University of Chicago  
2160 South First Avenue  
Maywood, 60153

**INDIANA**

School of Dentistry  
Indiana University  
1121 West Michigan Street  
Indianapolis, 46202

**IOWA**

College of Dentistry  
The University of Iowa  
Dental Building  
Iowa City, 52242

**KENTUCKY**

College of Dentistry  
University of Kentucky  
Medical Center  
800 Rose Street  
Lexington, 40506

School of Dentistry  
University of Louisville  
Health Sciences Center  
Louisville, 40292

**LOUISIANA**

School of Dentistry  
Louisiana State University  
Medical Center  
1100 Florida Avenue, Bldg. 101  
New Orleans, 70119

**MARYLAND**

Baltimore College of Dental Surgery  
University of Maryland  
666 West Baltimore Street  
Baltimore, 21201

**MASSACHUSETTS**

Harvard School of Dental Medicine  
188 Longwood Avenue  
Boston, 02115

School of Dental Medicine  
Tufts University  
1 Kneeland Street  
Boston, 02111

Goldman School of Graduate Dentistry  
Boston University Medical Center  
100 East Newton Street  
Boston, 02118

**MICHIGAN**

School of Dentistry  
The University of Michigan  
1234 Dental Building  
Ann Arbor, 48109

School of Dentistry  
University of Detroit  
2985 E. Jefferson Avenue  
Detroit, 48207

**MINNESOTA**

School of Dentistry  
University of Minnesota  
515 S.E. Delaware Street  
Minneapolis, 55455

**MISSISSIPPI**

School of Dentistry  
The University of Mississippi  
Medical Center  
2500 North State Street  
Jackson, 39216

**MISSOURI**

School of Dentistry, University  
of Missouri at Kansas City  
650 East 25th Street  
Kansas City, 64108

School of Dental Medicine  
Washington University  
4559 Scott Avenue  
St. Louis, 63110

**NEBRASKA**

College of Dentistry  
University of Nebraska, Medical  
Center  
40th & Holdrege Streets  
Lincoln, 68583-0740

Boyer School of Dental Science  
Creighton University  
2500 California St.  
Omaha, 68178

**NEW JERSEY**

College of Medicine & Dentistry of New  
Jersey, New Jersey Dental School  
100 Bergen Street  
Newark, 07103

College of Dental Medicine  
Fairleigh Dickinson University  
140 University Plaza  
Hackensack, 07601

**NEW YORK**

School of Dental Medicine, State University  
of New York at Buffalo  
Farber Hall  
3435 Main Street  
Buffalo, 14214

School of Dental Medicine  
State Univ. of New York at Stony Brook  
Rockland Hall  
Stony Brook, 11794

School of Dental & Oral Surgery  
Columbia University  
630 West 168th Street  
New York, 10032

College of Dentistry  
New York University  
421 First Avenue  
New York, 10010

**NORTH CAROLINA**

School of Dentistry  
University of North Carolina  
104 Braver Hall, 211 H  
Chapel Hill, 27514

**OHIO**

School of Dentistry  
Case Western Reserve University  
2123 Abington Road  
Cleveland, 44106

College of Dentistry  
Ohio State University  
305 West 12th Avenue  
Columbus, 43210

**OKLAHOMA**

College of Dentistry  
University of Oklahoma  
Health Sciences Center  
P.O. Box 26901  
Oklahoma City, 73190

**OREGON**

School of Dentistry  
University of Oregon  
Health Sciences Center  
611 S.W. Campus Drive  
Sam Jackson Park  
Portland, 97201

**PENNSYLVANIA**

School of Dental Medicine  
University of Pennsylvania  
4001 W. Spruce Street  
Philadelphia, 19104

School of Dentistry  
Temple University  
3223 North Broad Street  
Philadelphia, 19140

School of Dental Medicine  
University of Pittsburgh  
3501 Terrace Street  
Pittsburgh, 15261

**PUERTO RICO**

School of Dentistry  
University of Puerto Rico  
G.P.O. Box 5067  
San Juan, 00936

**SOUTH CAROLINA**

College of Dental Medicine, Medical  
University of South Carolina  
171 Ashley Avenue  
Charleston, 29425

**TENNESSEE**

College of Dentistry  
University of Tennessee  
875 Union Avenue  
Memphis, 38163

School of Dentistry  
Meharry Medical College  
1005 18th Avenue N.  
Nashville, 37208

**TEXAS**

Baylor College of Dentistry  
3302 Gaston Avenue  
Dallas, 75246

The University of Texas Health Science  
Center at Houston, Dental Branch  
6516 John Freeman Avenue  
Houston, 77030

The University of Texas Health Science  
Center at San Antonio, Dental School  
7703 Floyd Curl Drive  
San Antonio, 78229

**VIRGINIA**

School of Dentistry, Medical College  
of Virginia  
Virginia Commonwealth University  
P. O. Box 566  
Richmond, 23298

**WASHINGTON**

School of Dentistry  
University of Washington  
Health Sciences Building, SC62  
Seattle, 98195

**WEST VIRGINIA**

School of Dentistry  
West Virginia University  
The Medical Center  
Morgantown, 26506

**WISCONSIN**

School of Dentistry  
Marquette University  
604 North 16th Street  
Milwaukee, 53233

**CANADA**

Faculty of Dentistry  
University of Alberta  
Medical Building  
Edmonton, Alberta T6G-2N8

Faculty of Dentistry  
University of British Columbia  
350-2194 Health Sciences Mall  
Vancouver, British Columbia V6T-1 W5

Faculty of Dentistry  
Dalhousie University  
Dentistry Building  
5981 University Avenue  
Halifax, Nova Scotia B3H-3J5

Dental Surgery Section  
University of Laval  
Health Sciences Centre  
Ste. Foy  
Quebec, Quebec G1K-7P4

Faculty of Dentistry  
University of Manitoba  
780 Bannatyne Street  
Winnipeg, Manitoba R3E-OW3

Faculty of Dentistry  
McGill University  
3640 University Street  
Montreal, Quebec H3A-2B2

School of Dental Medicine  
Universite de Montreal  
2900 Edouard Montpetit  
Montreal, Quebec H3C-3T9

College of Dentistry  
University of Saskatchewan  
Saskatoon, Saskatchewan S7N-0W0

Faculty of Dentistry  
University of Toronto  
124 Edward Street  
Toronto, Ontario M5E-1G6

Faculty of Dentistry  
The University of Western Ontario  
London, Ontario N6A-3K7



## ACCREDITED DENTAL HYGIENE PROGRAMS

### ALABAMA

University of Alabama, School of Dentistry,  
Department of Dental Hygiene,  
1916 9th Avenue  
Birmingham 35294

Chabot College, Dental Hygiene Program,  
25555 Hesperian Boulevard, Hayward 94545

### ALASKA

Anchorage Community College, Dental  
Hygiene Program, University of Alaska,  
2533 Providence Drive, Anchorage 99508

Cypress College, Dental Hygiene Program  
9200 Valley View, St. Cypress 90630

### ARIZONA

Northern Arizona University, Dental  
Hygiene Department, Box 15065,  
Flagstaff 86011

Diablo Valley College, Dental Hygiene  
Program, 321 Golf Club Road, Pleasant Hill  
94523

Phoenix College, School of Dental Hygiene,  
1202 W. Thomas Road, Phoenix 85013

Foothill College, Dental Hygiene Program,  
12345 El Monte Road, Los Altos Hills 94022

### ARKANSAS

University of Arkansas for Medical Sciences,  
School of Dental Hygiene, 4301 West  
Markham Street, Little Rock 72205

Fresno City College, Dental Hygiene  
Program, 1101 East University,  
Fresno 93741

Loma Linda University, School of Dentistry  
Department of Dental Hygiene,  
Loma Linda 92350

### CALIFORNIA

Cabrillo College, Department of Dental  
Hygiene, 6500 Soquel Drive, Aptos 95003

Pasadena City College, Dental Hygiene  
Program, 1570 East Colorado Boulevard,  
Pasadena 91106

Cerritos College, Dental Hygiene Dept.,  
11110 East Alondra Boulevard,  
Norwalk 90650

Sacramento City College, Dental Hygiene  
Program, 3835 Freeport Boulevard,  
Sacramento 95822

**CALIFORNIA - (continued)**

University of California, School of Dentistry,  
Division of Dental Hygiene, San Francisco  
Medical Center, San Francisco 94143

University of Southern California, School of  
Dentistry, Department of Dental Hygiene,  
University Park, Los Angeles 90046

West Los Angeles College (formerly  
Los Angeles City College), Dental Hygiene  
Program, 4800 Freshman Drive, Culver City  
90230

**COLORADO**

Colorado Northwestern Community College,  
Dental Hygiene Program, Kennedy Drive,  
Rangely 81648

University of Colorado, School of Dentistry,  
Division Dental Hygiene, 4200 East Ninth  
Avenue, Medical Center, Denver 80262

Pueblo Community College  
(formerly University of Southern Colorado),  
Dental Hygiene Program, 415 Harrison  
Avenue, Pueblo 81004

**CONNECTICUT**

Tunxix Community College, Dental Hygiene  
Program, Routes 6 and 177,  
Farmington 06032

University of Bridgeport, Fones School of  
Dental Hygiene, 30 Hazel Street, Bridgeport  
06601

**DELAWARE**

Delaware Technical and Community  
College, Dental Hygiene Department,  
Wilmington Campus, 333 Shipley Street  
Wilmington 19801

**DISTRICT OF COLUMBIA**

Howard University, College of Dentistry,  
Dental Hygiene Department,  
600 "W" Street, N.W., Washington 20059

**FLORIDA**

Florida Community College, Dental Hygiene  
Program, 4501 Capper Road,  
Jacksonville 32218

Miami-Dade Community College, Dental  
Hygiene Department, Medical Center  
Campus, 950 N.W. 20th Street, Miami 33127

Palm Beach Junior College, Department of  
Dental Health Services, Dental Hygiene  
Program, 4200 Congress Avenue,  
Lake Worth 33461

Pensacola Junior College, Department of  
Dental Hygiene, 5555 Highway 98,  
Pensacola 32507

**FLORIDA - (continued)**

St. Petersburg Junior College, Department of Dental Hygiene, P.O. Box 13489, St. Petersburg 33733

Santa Fe Community College, Dental Hygiene Program, 300 N.W. 83rd St. Gainesville 32602

Tallahassee Community College, Dental Hygiene Program, 444 Appleyard Drive, Tallahassee 32304

Valencia Community College, Dental Hygiene Program, 1800 South Kirkman Road, Orlando 32811

Indian River Community College  
3209 Virginia Avenue  
Ft. Pierce, 33450

**GEORGIA**

Albany Junior College, Department of Dental Hygiene, 2400 Gillionville Road, Albany 31707

Armstrong State College, Department of Dental Hygiene, 11935 Abercorn, Savannah 31406-7197

Clayton Junior College, Department of Dental Hygiene, 5900 Lee Street, Morrow 30260

Columbus College, Dental Hygiene Program, Algonquin Drive, Columbus 31993-2399

DeKalb College, Dental Hygiene Program, 2101 Womack Road, Dunwoody 30338

Macon Junior College, Dental Hygiene Program, 5357 Raley Road, Macon 31297

Medical College of Georgia, School of Allied Health Sciences, Department of Associated Dental Sciences, 1120-15th Street, Augusta 30912

**HAWAII**

University of Hawaii, Department of Dental Hygiene, 2528 The Mall, Honolulu 96822

Idaho State University, Department of Dental Hygiene, 741 South 8th Street Pocatello, 83209

**ILLINOIS**

Illinois Central College, Dental Hygiene Program, District 514, East Peoria 61635

Lake Land College, Dental Hygiene Program, South Route 45, Mattoon 61938

Loyola University, School of Dentistry, Dental Hygiene Program, 2160 South First Avenue, Maywood 60153

**ILLINOIS - (continued)**

Northwestern University Dental School,  
Dental Hygiene Program, 240 East Huron  
Avenue, Chicago 60611

Parkland College, Dental Hygiene Program,  
2400 West Bradley, Champaign 61821

Prairie State College, Dental Hygiene  
Program, 202 South Halsted Street,  
Chicago Heights 60411

Southern Illinois University, School of  
Technical Careers, Dental Hygiene Program,  
Carbondale 62901

William Rainey Harper College, Dental  
Hygiene Program, Algonquin and Roselle  
Roads, Palatine 60067

**INDIANA**

University of Southern Indiana  
Department of Dental Hygiene, 8600 Univer-  
sity Boulevard, Evansville 47712

Indiana University, Northwest, Dental  
Auxiliary Education, 3223 Broadway,  
Gary 46409

Indiana University - Purdue University  
Dental Hygiene Program 2101  
Coliseum Boulevard East, Fort Wayne 46805

Indiana University - School of Dentistry,  
Dental Hygiene Program  
1121 West Michigan Street  
Indianapolis 46202

Indiana University, Dental  
Hygiene Program, 1700 Mishawaka Avenue,  
Riverside Hall, South Bend 46634

**IOWA**

Des Moines Area Community College,  
Dental Hygiene Program, 2006 Ankeny  
Boulevard, Ankeny 50021

Hawkeye Institute of Technology, Dental  
Dental Hygiene Program  
1501 E. Orange Rd., Waterloo  
50704

University of Iowa, School of Dentistry,  
Department of Dental Hygiene, Iowa City  
52242

**KANSAS**

Johnson County Community College, Dental  
Hygiene Program, College Boulevard and  
Quivira Road, Overland Park 66210

Wichita State University, College of  
Health Related Professions, Department of  
Dental Hygiene, 1854 Fairmount, Wichita  
67208



**KENTUCKY**

Lexington Community College  
Dental Hygiene Program, John T. Oswald  
Building, Cooper Drive, Lexington 40506

University of Louisville, School of Dentistry,  
Dental Hygiene Program, Health Sciences  
Center, P.O. Box 35260, Louisville 40292

Western Kentucky University, Department of  
Dental Hygiene, Academic Complex Rm 207  
Bowling Green 42101

Southeast Community College  
Department of Dental Hygiene  
Cumberland 40823

Maysville Community College  
Department of Dental Hygiene  
Rt. 2  
Maysville 41056

**LOUISIANA**

Louisiana State University, School of  
Dentistry, Department of Dental Auxiliaries,  
Program in Dental Hygiene, Medical Center  
1100 Florida Avenue, New Orleans 70119

Northeast Louisiana University, Curriculum  
of Dental Hygiene, 700 University Avenue,  
Monroe 71209

**MAINE**

University of Maine at Orono, Bangor  
Community College, Dental Hygiene  
Program, Lincoln Hall, Bangor 04401

Westbrook College, Department of Dental  
Hygiene, 716 Stevens Avenue,  
Portland 04103

**MARYLAND**

Allegheny Community College, Dental  
Hygiene Program, Willowbrook Road  
Cumberland 21502

Community College of Baltimore, Dental  
Hygiene Program, 2901 Liberty Heights  
Avenue, Baltimore 21215

University of Maryland, Department of  
Dental Hygiene, School of Dentistry,  
666 West Baltimore Street, Baltimore 21201

**MASSACHUSETTS**

Bristol Community College, Dental Hygiene  
Program, 777 Elsbree Street, Fall River  
02720

**MASSACHUSETTS - (continued)**

Cape Cod Community College, Dental Hygiene Program, Route 132, West Barnstable 02668

Forsyth School of Dental Hygiene  
140 The Fenway, Boston 02115

Middlesex Community College, Dental Hygiene Program, Springs Road, Bedford 01730

Quinsigamond Community College, Dental Hygiene Program, 670 West Boylston Street, Worcester 01606

Springfield Technical Community College  
Dental Hygiene Department, 1 Armory Square, Springfield 01105

**MICHIGAN**

C.S. Mott Community College, Dental Hygiene Program, 1401 East Court Street, Flint 48502

Coordinator: Ms. Susan R. Duley

Delta College, Dental Hygiene Program  
University Center 48710

Ferris State College, School of Allied Health, Dental Hygiene Program, VFS Room 302  
Big Rapids 49307

Grand Rapids Junior College, Dental Hygiene Program, 143 Bostwick, N.E., Grand Rapids 49502

Kalamazoo Valley Community College, Dental Hygiene Program, 6767 West "O" Avenue, Kalamazoo 49009

Kellogg Community College, Dental Hygiene Program, 450 North Avenue, Battle Creek 49016

Lansing Community College, Dental Hygiene Program, 419 North Capital Avenue, Box 40010, Lansing 48901

Oakland Community College, Dental Hygiene Program, Highland Lakes Campus, 7350 Cooley Lake Road, Union Lake 48085

University of Detroit, School of Dentistry, Department of Dental Hygiene, 2985 East Jefferson Avenue, Detroit 48207

University of Michigan, School of Dentistry, Curriculum in Dental Hygiene, 1101 North University, Ann Arbor 48109

Wayne County Community College  
8551 Greenfield, Room 308A  
Detroit, 48228

**MINNESOTA**

Mankato State University, Dental Hygiene Program, Box 81, Mankato 56001

**MINNESOTA - (continued)**

Normandale Community College, Dental Hygiene Program, 9700 France Avenue, South Bloomington 55431

University of Minnesota, School of Dentistry, Program in Dental Hygiene, 515 Delaware, S.E. Minneapolis 55455

University of Minnesota at Duluth, Dental Hygiene Program, 10 University Drive Duluth 55812

**MISSISSIPPI**

Meridian Junior College, Dental Hygiene Program, 5500 Highway 19 North, Meridian 39301

Northeast Mississippi Junior College, Dental Hygiene Program, Booneville 38829

University of Mississippi Medical Center, Department of Dental Hygiene, 2500 North State Street, Jackson 39216

**MISSOURI**

Missouri Southern State College, Dental Hygiene Program, Newman and Dunquesne Roads, Joplin 64801

St. Louis Community College at Forest Park, Dental Hygiene Program, 5600 Oakland Avenue, St. Louis 63110

University of Missouri at Kansas City, School of Dentistry, Division Dental Hygienists, 650 East 25th Street, Kansas City 64108

**MONTANA**

Carroll College, Department of Dental Hygiene, Guadalupe Hall, Helena 59625

**NEBRASKA**

Central Technical Community College, Dental Hygiene Program, P.O. Box 1024, Hastings 68901

University of Nebraska, College of Dentistry, Dental Hygiene Department, 40th and Holdrege, Lincoln 68583

**NEVADA**

Clark County Community College, Dental Hygiene Program, 3200 E. Cheyenne Avenue, North Las Vegas 89030

**NEW HAMPSHIRE**

New Hampshire Technical Institute, Dental Hygiene Department, Institute Drive Concord 03301

**NEW JERSEY**

Bergen Community College, Dental Hygiene Program, 400 Paramus Road, Paramus 07652

**NEW JERSEY - (continued)**

Camden County College, Dental Hygiene Program, P.O. Box 200, Blackwood 08012

Fairleigh Dickinson University, School of Dentistry, Division of Dental Hygiene, 140 University Plaza Drive

Middlesex County College, Department of Dental Auxiliary Education, 153 Mill Rd., Box 3050, Edison 08818

Union County Technical Institute, Dental Hygiene Program, 1033 Springfield Avenue Scotch Plains 07076

University of Medicine and Dentistry of New Jersey, Program in the Allied Health Professions, Dental Hygiene Program, 65 Bergen Street, Newark 07103

**NEW MEXICO**

University of New Mexico, Dental Hygiene Program, Novitski Hall, Albuquerque 87131

**NEW YORK**

Broome Community College, Dental Hygiene Department, P.O. Box 1017, Binghamton 13902

Erie Community College - North Campus Department of Dental Hygiene, Main Street and Youngs Road, Buffalo 14221

Eugenio Maria de Hostos Community College, Dental Hygiene Department, 475 Grand Concourse, Bronx 10451

Hudson Valley Community College, Department of Dental Hygiene, 80 Vandenburg Avenue, Troy 12180

Monroe Community College, Department of Dental Hygiene, 1000 East Henrietta Road, Rochester 14623

New York City Technical College, Dental Hygiene Department, 300 Jay Street, Brooklyn 11201

Onondaga Community College, Dental Hygiene Department, Route 173, Syracuse 13215

Orange County Community College, Dental Hygiene Program, 115 South Street, Middletown 10940

State University of New York at Farmingdale, Department of Dental Hygiene, Melville Road, Farmingdale 11735 (Day Program)



**NEW YORK - (continued)**

**NORTH CAROLINA**

Asheville-Buncombe Technical College  
Department of Dental Hygiene, 340 Victoria  
Road, Asheville 28801

Central Piedmont Community College,  
Dental Hygiene Program, 1141 Elizabeth,  
P.O. Box 35009, Charlotte 28235

Coastal Carolina Community College  
Department of Dental Hygiene, 444 Western  
Boulevard, Jacksonville 28540

Fayetteville Technical Institute, Dental  
Hygiene Program, 2201 Hull Road, P. O. Box  
35236, Fayetteville 28303

Guilford Technical Institute, Department  
of Dental Hygiene, P.O. Box 309  
Jamestown 27282

University of North Carolina, School of  
Dentistry, Curriculum for Dental Hygiene  
405 Brauer, 211 H, Chapel Hill 27514

Wayne Community College, Dental  
Auxiliary Department, Dental Hygiene  
Program, CALLER Box 8002, Goldsboro  
27530

**NORTH DAKOTA**

North Dakota State School of Science,  
Dental Hygiene Program, Wahpeton 58075

**OHIO**

Cuyahoga Community College, Metropolitan  
Campus, Dental Hygiene Program, 2900  
Community College Ave., Cleveland 44115

Lakeland Community College, Dental  
Hygiene Program, Route 306 & 90,  
Mentor 44060

Lima Technical College, Dental Hygiene  
Program, 4240 Campus Drive, Lima 45804

Owens Technical College,  
Department of Dental Hygiene, Caller NO.  
10,000 Oregon Road, Toledo 43699

**OHIO - (continued)**

Shawnee State College, Dental Hygiene  
Department, 940 Second St.,  
Portsmouth 45662

Sinclair Community College, Dental Hygiene  
Program, 444 West Third Street,  
Dayton 45402

University of Cincinnati, Raymond Walters  
College, Dental Hygiene Program, 9555  
Plainfield Road, Cincinnati 45236

Youngstown State University, Technical and  
Community College, Dental Hygiene  
Program, 410 Wick Avenue,  
Youngstown 44555

**OKLAHOMA**

Oscar Rose Junior College, Department of  
Dental Hygiene, 6420 Southeast Fifteenth,  
Midwest City 73110

University of Oklahoma, Health Sciences  
Center, College of Dentistry, Department  
of Dental Hygiene, P.O. Box 26901,  
Oklahoma City 73190

**OREGON**

Lane Community College, Dental Hygiene  
Program, 4000 East 30th Avenue,  
Eugene 97401

Mt. Hood Community College, Dental  
Department, 26000 S.E. Stark Street,  
Gresham 97030

Oregon Institute of Technology, Dental  
Hygiene Program, Campus Drive,  
Klamath Falls 97601

Portland Community College, Dental  
Hygiene Program, 12000 S.W. 49th Avenue,  
Portland 97219

University of Oregon Health Sciences  
Center School of Dentistry, Dental Hygiene  
Department, 611 S.W. Campus Drive,  
Portland 97201

**PENNSYLVANIA**

Community College of Philadelphia, Dental  
Hygiene Program, 1700 Spring Garden  
Street, Philadelphia 19130

Luzerne County Community College  
Dental Hygiene Program, Prospect Street  
and Middle Road, Nanticoke 18634

Montgomery County Community College,  
Dental Hygiene Program, 340 DeKalb Pike,  
Blue Bell 19422

**PENNSYLVANIA - (continued)**

Northampton County Area Community College, Dental Hygiene Program, 3835 Green Pond Road, Bethlehem 18017

Temple University, School of Dentistry, School of Dental Hygiene, 3223 North Broad Street, Philadelphia 19140

Thomas Jefferson University, College of Allied Health Sciences, Department of Dental Hygiene, 130 S. 9th St, 22nd Floor Philadelphia 19107

University of Pittsburgh, School of Dental Medicine, Oral Hygiene Program, 337 Salk Hall, Pittsburgh 15261

Williamsport Area Community College, Dental Hygiene Program, 1005 West Third Street, Williamsport 17701

**PUERTO RICO**

University of Puerto Rico, Department of Dental Hygiene, G.P.O. Box 5067, San Juan 00936

**RHODE ISLAND**

University of Rhode Island, Department of Dental Hygiene, 8 Washburn Hall, Kingston 02881

**SOUTH CAROLINA**

Florence-Darlington Technical College, Dental Hygiene Program, P.O. Drawer F-8000, Florence 29501

Greenville Technical College, Dental Hygiene Program, P.O. Box 5616 Station B, Greenville 29606

Medical University of South Carolina, College of Allied Health Sciences, Dental Hygiene Program, 171 Ashley Avenue, Charleston 29425

Midlands Technical College, Department of Dental Hygiene, P.O. Box 2408, Columbia 29202

**SOUTH DAKOTA**

University of South Dakota, Department of Dental Hygiene, East Hall, 414 E. Clark St., Vermillion 57069

**TENNESSEE**

Chattanooga State Technical Community College, Dental Hygiene Program, 4501

**TENNESSEE - (continued)**

East Tennessee State University, Dept.  
of Dental Hygiene, College of Public and  
Allied Health, Johnson City 37614

Meharry Medical College/Tennessee State  
University, School of Allied Health Pro-  
fessions, Division of Dental Hygiene, 3500  
John A. Merritt Blvd., Nashville 37203

University of Tennessee, Center for Health  
Sciences, Dental Hygiene Department, 777  
Court Avenue, Room 519, Memphis 38163

**TEXAS**

Allied Health Division  
Box 447, Amarillo 79178

Baylor College of Dentistry, Caruth School  
of Dental Hygiene, 3302 Gaston Avenue,  
Dallas 75246

Bee County College, Technical and  
Vocational Education, Dental Hygiene  
Program, 3800 Charco Road  
Beeville 78102

Del Mar College, Dental Hygiene Program,  
Baldwin and Ayers Streets, Corpus Christi  
78404

El Paso Community College, Dental Hygiene  
Program, P.O. Box 20500, El Paso 79998

Lamar University, Dental Hygiene Program,  
Box 10096, Lamar University Station,  
Beaumont 77710

Midwestern State University, Dental  
Hygiene Program, 3400 Taft, Wichita Falls  
76308

Tarrant County Junior College, Dental  
Hygiene Program, Northeast Campus,  
828 Harwood Road, Hurst 76054

Texas Woman's University, Department of  
Dental Hygiene, Institute of Health  
Sciences, Box 22665-TWU Station,  
Denton 76204

Tyler Junior College, Department of Dental  
Hygiene, P.O. Box 9020, Tyler 75711

University of Texas Dental Branch, School  
of Dental Hygiene, P.O. Box 20068  
Houston 77225

University of Texas, Health Sciences Center  
At San Antonio, Dental Hygiene Program,  
7703 Floyd Curl Drive, San Antonio 78284



**TEXAS - (continued)**

Wharton County Junior College, Dental Hygiene Program, 911 Boling Highway, Wharton 77488

**UTAH**

Weber State College, Dental Hygiene Program, 3750 Harrison Boulevard, Ogden 84408

**VERMONT**

University of Vermont, Program in Dental Hygiene, School of Allied Health Sciences, Room 002 Rowell Building, Burlington 05405

**VIRGINIA**

Northern Virginia Community College, 8333 Little River Turnpike, Annandale, 22003

Old Dominion University, Department of Dental Hygiene, G.W. Hirschfield School Norfolk 23508

Virginia Commonwealth University, School of Dentistry, Division of Dental Hygiene, Health Science Division, Richmond 23298

Virginia Western Community College, Dental Hygiene Program, 3095 Colonial Avenue, S.W. Roanoke 24038

**WASHINGTON**

Clark College, Department of Dental Hygiene, 1800 E. McLoughlin Boulevard, Vancouver 98663

Eastern Washington University, Dental Hygiene Department, Paulsen Bldg. Rm 252 Spokane 99201

Pierce College, Dental Hygiene Program, 9401 Farwest Drive S.W., Tacoma 98498

Shoreline Community College, Dental Hygiene Program, 16101 Greenwood Ave., North Seattle 98133

Yakima Valley Community College, Dental Hygiene Program, 16th Avenue South at Nob Hill Boulevard, Yakima 98907

**WEST VIRGINIA**

West Liberty State College, School of Dental Hygiene, West Liberty 26074

West Virginia Institute of Technology, Dept. of Dental Hygiene, Montgomery 25136

**WEST VIRGINIA - (continued)**

West Virginia University, School of  
Dentistry, Dept. of Dental Hygiene, Medical  
Center, Morgantown 26506

**WISCONSIN**

Madison Area Technical College, Dental  
Hygiene Program, 3550 Anderson St., Rm 300F  
Madison 53704

Marquette University, School of Dentistry,  
Department of Dental Hygiene, 604 North  
16th Street, Milwaukee 53233

Milwaukee Area Technical College, Dental  
Hygiene Program, 1015 North Sixth Street,  
Milwaukee 53203

North Central Technical Institute,  
Department of Dental Hygiene, 1000  
Campus Drive, Wausau 54401

Northeast Wisconsin Technical Institute,  
Dental Hygiene Program, 2740 West Mason  
Street, Green Bay 54307

**WYOMING**

Sheridan College, Department Of Dental  
Hygiene, 3059 Coffeen Avenue, Sheridan  
82801

**CANADA****ALBERTA**

University of Alberta  
School of Dental Hygiene, Faculty of  
Dentistry, Rm. 3032  
Dentistry/Pharmacy Bldg.  
Edmonton, Alberta T6G 2N8

**BRITISH COLUMBIA**

Vancouver Community College  
250 West Pender  
Vancouver, V6B 1S9

**MANITOBA**

School of Dental Hygiene, Faculty of  
Dentistry, University of Manitoba, 780  
Bannatyne Ave., Rm. D-113,  
R3E 0W3

**SASKATCHEWAN**

Wascana Institute of Applied Arts &  
Sciences, Dental Division, 4635 Wascana  
Parkway, Regina, Saskatchewan S4P 3A3  
3V8

**ONTARIO**

Algonquin College of Applied Arts and  
Technology, 1385 Woodroffe Ave., Nepean  
Ontario K2G 1V8

George Brown College of Applied Arts &  
Technology, P.O. Box 1015, Station B  
Toronto, Ontario M5T 2T9

Canadian Forces Dental Service School,  
Dental Hygiene Program  
CFB Borden, Ontario L0M 1C0

Seneca College, 1255 Sheppard Avenue E.,  
Willowdale, Ontario M2K 1E2

Cambrian College  
1400 Barrydowne Rd., Sudbury, Ontario P3A

Candore College  
PO Box 398  
North Bay, Ontario P7C 4W1

College Edouard Montpetit, 945-Chemin  
Chambly, Longueuil, P.Q.  
J4H 3M6

CEGEP Francois Xavier Garneau, 1660-Blvd.  
de l'entente, Quebec  
P.Q. GLT 2S3

#### **ONTARIO**

Confederation College  
P.O. Box 398  
Thunder Bay, Ontario P7C 4W1

Durham College  
P.O. Box 385  
Oshawa, Ontario L1H 7L7

Fanshawe College  
P.O. Box 4005  
London, Ontario N5W 5H1

Georgian College  
P.O. Box 2316  
Orilla, Ontario L3V 6S2

Niagara College  
P.O. Box 1005, Woodland Road  
Welland, Ontario L3B 5S2

John Abbott College  
P.O. Box 2000  
Ste Anne de Bellevue, Quebec H9X 3L9

#### **NOVA SCOTIA**

School of Dental Hygiene, Faculty of  
Dentistry, Dalhousie University, 1308 Robie  
St., Halifax, N.S. B3H 3J5

St. Clair College  
200 Talbot Road West  
Windsor, Ontario N9A 6S4

Seneca College  
1255 Sheppard Street E.  
Willowdale, Ontario M2K 1E2